**Danielle Graves**

Registered Nurse | LeClaire, Iowa 52753 | 563-370-7642

Employment History

* Community Health Care Inc | November 2020 – present
  + OBGYN Registered Nurse Care Coordinator
    - Providing education to expectant mothers regarding pregnancy symptoms, genetic testing, gestational diabetes, hypertension prevention, nutrition, lab testing, labor signs and symptoms
    - Providing education to patients regarding birth control options, STD testing and prevention, women’s health, safe sex practices
    - Measuring and monitoring vital signs
    - Fetal heart monitoring
    - Education and administration of immunizations
    - Documentation of nursing duties using NextGen
    - Scheduling patient appointments and referrals
* Hatch Law Firm | August 2008 – August 2018
  + Clerical Assistant
    - Filing documents
    - Answering phones and taking messages
    - Scheduling client appointments

Education History

* Associate’s Degree of Nursing – May 2020
  + Scott Community College – Bettendorf, IA
  + Clinical Rotations include skilled care, ortho, med/pulmonary, OB, hospice, CSU, behavioral health, ER
* Associate’s Degree of Liberal Arts – Psychology – December 2012
  + Scott Community College – Bettendorf, IA
* High School Diploma – May 2008
  + Pleasant Valley High School – Bettendorf, IA

Licensure/Certifications

* RN IA | License number 161490
* RN IL | License number 041503321
* BLS certified | expires 06/2022
* Certified in fetal heart monitoring