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OBJECTIVE

A professional, experienced New Graduate Registered Nurse, pursuing a career in the medical industry in which my education, training, and skills may be effectively utilized towards advancement.

CERTIFICATIONS AND QUALIFICATIONS

- CA Registered Nurse
 - Bachelor of Healthcare Administration
 - BLS/CPR/NIHSS, and Fire Safety Certification Services – Hospital Fire and Life Safety/ACLS
 - Physical Therapy Aide Certification
 - Nursing assistance and Home healthcare certification
 - 6+ years of experience working with patience and knowledge of medical terminology.
- Efficient with computer such as: MS Office: Microsoft Word, Excel, PowerPoint
Photo Shop, Quick Book Pro
- Bilingual: English and Farsi

EDUCATIONAL BACKGROUND

- West Coast University—North Hollywood, CA (08/2019—10/2021)
 - Honors and Awards: GPA – 3.92, Dean’s List since August 2019
- B.S in Health Administration, California State University of Northridge (2013-2015)
- PTA Degree (Physical Therapy Aide), West Valley Occupational Center, Los Angeles (2013-2014)
- Associate Degree in Science, Pierce College, Woodland Hill, California (2010 -2013)
- B.S in Business Administration, University of Isfahan, Isfahan ,Iran (2006-2010)

Student RN Clinical Rotations

West Valley Assisted Living. Geriatric Unit (108 Hours)
Advanced ADHC. Geriatric Unit (70 Hours)
Kindred Hospital Medical Center—Med surge Unit (108 hours)
USC Verdugo Hills Hospital—ICU (24hours) , Telemetry (12 hours)
2015-2018

ACTIVITIES

Worked as a volunteer in Tarzana Providence Hospital and Kaiser Woodland Hills Hospital.
Internship at Providence Hospital, Los Angeles (2018)

Human Resource Assistant

Responsibilities:

- Schedules examinations by coordinating appointments.
- Provides payroll information by collecting time and attendance records.
- Submits employee data reports by assembling, preparing, and analyzing data
- Worked well in a team environment
- Using strong communication, organization, and problem-solving skills

WORK EXPERIENCE

Mission Community Hospital, Los Angeles (2022-present)

- Registered Nurse

Responsibilities:

- Provide direct health to patient at Med/Surg Telemetry Unit
- Preparing, administering and recording prescribed medications.
- Changing dressings, inserting catheters, and starting IVs.
- Adjusting specialized medical equipment as needed, as well as interpreting and recording measurements.

Diamond Home Healthcare, Los Angeles (2021-Present)

- Registered Nurse

Responsibilities:

- Helping patients who are recovering from injuries and illness to manage pain and administering and recording prescribed medications.
- Monitoring patient's vital signs
- Reporting, analyzing, and patient support

Gentle Care Home Health Services, Los Angeles (2015-2016)

Responsibilities:

- Oversee and maintained daily administrative operations
- Verified patient's insurance and provided support
- Customer service
- Scheduling
- Coordinated patient referrals

Channel One Company (2011-2013)

Accountant

Responsibilities:

- Prepared asset, liability, and capital account entries by compiling and analyzing account information
- Documented financial transactions by entering account information.

- Recommended financial actions by analyzing accounting options.