

# Maria Charisse Villarin

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A motivated and passionate Registered Nurse with 3 years of experience in a hospital Operative Department and Labor and Delivery unit with well-developed interpersonal skills and strong fundamentals to bring acquired knowledge, skills and abilities into a fast-paced, patient-centered environment. Values lives and committed to providing high quality and personalized health care services. Delivers individualized and evidence-based patient care, open-minded, enthusiastic and eager to learn.

Authorized to work in the US for any employer

## Work Experience

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### **Operating Room Nurse**

The Image Center - Irvine, CA

June 2021 to Present

- o Collects patient health history
- o Administers medications, monitors vital signs, starts IV's, reviews pre/post op instructions
- o Works with surgeon and anesthesiologist and documents medications intra operatively.
- o Prepares operating room for both patients and procedures
- o Conducts pre and post-operative education for patients, with continued guidance as necessary
- o Records and documents care information accurately, in a timely manner, in the appropriate format and on appropriate forms
- o Adheres to all relevant health and safety protocols
- o Works and communicates as a team player while exhibiting the utmost professionalism and positivity

### **Registered Nurse ICU**

St. Francis Medical Center - Lynwood, CA

January 2021 to Present

- o Works closely with other members of the health care team in providing quality care to patients
- o Evaluates and monitors patient progress, vital signs and laboratory data to determine intervention needs
- o Ensures proper functioning of IV pumps, feeding tubes, cardiac monitors
- o Administers blood/blood products; monitoring patients for signs and symptoms related to transfusion reactions
- o Administers medications intravenously, by injection, orally, through gastric tubes, etc.
- o Administers Covid19 vaccinations

### **Medical Billing Specialist**

Ratec Services Inc - Whittier, CA

September 2017 to Present

Works closely with health care providers with regards to billing professional medical claims and client inquiries to ensure timely submissions of claims

- Responsible for data entry, medical billing, aging and posting claim payments
- Maintains strict confidentiality and adheres to HIPAA guidelines and regulations
- Reviews and analyzes CPT, ICD-10 and HCPCS codes used by different providers/clients that determines Medicare, Medi Cal, HMO, and Private insurance payments
- Identifies required information and verifies accuracy of given information such as eligibility, benefits and coverage

### **Licensed Educator**

Kindermusik International, Quezon City - PH

April 2012 to August 2014

Lead evidence-based, high-standard, age-appropriate music and movement classes from age newborn to 7 years old

- Worked with parents through consistent and supportive learning opportunities to develop skills in a holistic approach- nurturing a love for music and learning to last a lifetime.
- Performed administrative duties (monitored enrollment, attendance, student materials)
- Coordinated and implemented strategies, together with colleagues for annual event planning and success
- Passionately committed to bringing the highest standards of musical learning to children's lives through developmentally appropriate curricula, CDs, books, instruments, and activities for our licensed classes and for family time at home.

### **Senior Staff Nurse**

Operative Department, Makati Medical Center, Makati City - PH

December 2008 to October 2011

Assessed and documented patient physical evaluation; Planned and implemented nursing interventions; Provided patient and discharge teaching

- Assigned to lead triage, labor room, OR suites, delivery room and recovery room (scrub nurse, circulating nurse and PACU / Recovery room nurse)
- Prepared patients preoperatively and assisted anesthesiologist in induction of anesthesia
- Performed aseptic technique in all surgical procedures, followed hospital safety protocols and maintained good hand hygiene in all patient care encounters
- Ensured safe patient transport from floors to OR and back
- Cared for different patients especially with Obstetrical-Gynecological cases through the utilization of the nursing process and based on established clinical nursing practice standards
- Communicated changes in patient's condition to Charge Nurse and the physician directing care
- Responsible for managing records, supplies and equipment
- Responsible for endorsement of care at the end of each shift
- Provided continuity of care through the implementation and utilization of the Plan of Care
- Collaborated with other professional disciplines to ensure effective patient care delivery and the achievement of desired patient outcomes
- Contributed to the provision of quality nursing care through continuous quality improvement and research
- Responded to emergency situations in a timely manner based on patient's needs
- Safely administered medication and Intravenous therapy with the ability to assess the appropriate indication, dosing and effects of the medication administered

- Assessed the educational and cognitive ability of each patient, incorporating available educational materials and documented understanding in the patient record

## Education

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### **Bachelor of Science in Nursing**

American University of Health Sciences - Long Beach, CA  
September 2019 to December 2019

### **Bachelor's in Medical Surgical Nursing**

Unitek College - Fremont, CA  
May 2019 to July 2019

### **Bachelor's in Nursing**

Makati Medical Center - Metro Manila, PH  
June 2004 to April 2008

## Skills

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- Sound knowledge of the equipment and advanced technology used at workplace
- Fisher and Paykel Healthcare, Cosycot Infant Warmer
- Trumpf ILED O.R. Lights and Patient Transfer System
- B Braun infusion pump
- Dopplex Centrale Fetal Monitoring System Training of Operation, Technical and Basic Troubleshooting
- Trainings / Seminars Attended, Makati Medical Center
- Oncology Essentials Seminar
- Charge Nursing Seminar
- Essential Newborn Care Seminar
- Perinatology Seminar
- Moderate Sedation Seminar
- Preceptorship Seminar
- Minimally Invasive Procedure (Laparoscopy) Seminar
- Building Competencies in Managing Surgical Instruments
- Intravenous Therapy
- Safe Medication Administration
- Pediatric Nursing Seminar
- Proficient with Microsoft Office (Word, Excel, PowerPoint)
- Various Medical Billing Software (Medisoft Professional, EMR, Advanced MD, Practice Fusion, Office Ally, Eclinical Works)
- Oral and Written English Communication
- Bilingual: English and Tagalog/Filipino
- Aseptic Technique
- CPT Coding

- ICD-10
- ICD-9
- Medical Billing
- Medical Coding
- Medical Records
- Triage
- Hospital Experience
- Customer service
- Time management
- Computer literacy

## Certifications and Licenses

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### **BSN Registered Nurse (RN) - California Board of Nursing**

October 2020 to October 2022

### **BLS for Healthcare Providers**

July 2021 to July 2023

### **Advanced Cardiovascular Life Support (ACLS)**

November 2020 to November 2022

## Additional Information

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EPIC software