**Brianna White, CCMA, CPT**

251-253-4621 bdw.newnow@gmail.com

**Skills & Abilities**

**Certified Medical Assistant** X-ray Tech BLS/CPR

**Certified Phlebotomist Tech** EKG Tech Administrative Duties

DOT/BAT Research Tech Administer Injections

**Work History**

**United States Air Force Reserve – Staff Sergeant: Services Craftsman September 2013-Current**

* Manage or oversee fitness or recreation facilities, ensuring safe and clean facilities and equipment.
* Provide individual support or counseling in general wellness or nutrition.
* Direct activities of one or more workers who assist in preparing and serving meals.
* Obtain information needed to complete legal documents, such as death certificates or burial permits.
* Consult with families or friends of the deceased to arrange funeral details, such as obituary notice wording, casket selection, or plans for services.

**UAB School of Medicine - Research Technician/ Phlebotomist**   **August 2019 - Current**

* Accurately completed venipunctures requiring multiple tubes from participants with minimum errors.
* Actively worked on multiple studies throughout the department and at participating site locations.
* Travel to various locations throughout the state, setting up pop-up clinics for the studies.
* Recruit participants for various studies, including All of Us, AGHI, MOST.
* Thoroughly obtained and documented participant’s vitals including blood pressure, height, weight, waist and hip circumference, etc.
* Administer 1000’s of COVID nasopharyngeal swabs throughout several drive-up testing sites.

**Premier Urgent Care – Certified Medical Assistant**   **July 2020 – July 2021**

* Efficiently handled administrative duties: including scheduling patients, verifying insurance, and sending referrals to recommended physicians.
* Demonstrated proficiency in taking patient medical histories and vital signs, as well as in performing venipunctures, injections and diagnostic procedures and ancillary tests.
* Ensured the cleanliness, sanitation and maintenance of all facilities, exam rooms and equipment.
* Helped implement practice’s quality assurance and control program. Efforts ensured compliance with HIPAA, CLIA and OSHA regulations.
* Reacted calmly and effectively in emergency situations, and added the personal, caring touch that immediately put patients at ease.
* Administer 100’s of COVID nasopharyngeal swabs throughout several drive-up testing sites.

**Greystone Family Medicine – Certified Medical Assistant**   **May 2018 – November 2018**

* Efficiently handled administrative duties: including scheduling patients, verifying insurance, and sending referrals to recommended physicians.
* Demonstrated proficiency in taking patient medical histories and vital signs, as well as in performing venipunctures, injections and diagnostic procedures, x-rays and ancillary tests.
* Ensured the cleanliness, sanitation and maintenance of all facilities, exam rooms and equipment.
* Helped implement practice’s quality assurance and control program. Efforts ensured compliance with HIPAA, CLIA and OSHA regulations.
* Reacted calmly and effectively in emergency situations, and added the personal, caring touch that immediately put patients at ease.

**Go Now Doctors Urgent Care – Certified Medical Assistant**  **December 2017 – November 2018**

* Efficiently handled administrative duties: including scheduling patients, verifying insurance, and sending referrals to recommended physicians.
* Demonstrated proficiency in taking patient medical histories and vital signs, as well as in performing venipunctures, injections and diagnostic procedures, x-rays and ancillary tests.
* Ensured the cleanliness, sanitation and maintenance of all facilities, exam rooms and equipment.
* Helped implement practice’s quality assurance and control program. Efforts ensured compliance with HIPAA, CLIA and OSHA regulations.
* Reacted calmly and effectively in emergency situations, and added the personal, caring touch that immediately put patients at ease.

**Main Street Urgent Care – Certified Medical Assistant** **October 2017 – January 2018**

* Efficiently handled administrative duties: including scheduling patients, verifying insurance, and sending referrals to recommended physicians.
* Demonstrated proficiency in taking patient medical histories and vital signs, as well as in performing venipunctures, injections and diagnostic procedures and ancillary tests.
* Ensured the cleanliness, sanitation and maintenance of all facilities, exam rooms and equipment.
* Helped implement practice’s quality assurance and control program. Efforts ensured compliance with HIPAA, CLIA and OSHA regulations.
* Reacted calmly and effectively in emergency situations, and added the personal, caring touch that immediately put patients at ease.

**R1RCM – RIO Technician**   **February 2017 – October 2017**

* Identified, researched, and corrected data integrity issues within the Master Patient Index
* Communicated MPI data integrity issues to all impacted ancillary departments.
* Audited accuracy of electronic medical records and resolved any discrepancies of data.
* Assisted with the daily operations of the department and departmental related projects and processes.
* Scanned and prepped charts to be transferred to their final location.

**UAB Medical West - Patient Care Technician/Unit Secretary May 2016 – July 2017**

* Managed patient records verifying that all forms were completed thoroughly.
* Coordinated patient care, visits, lab orders, and discharge paperwork.
* Supported care providers by ensuring patients’ needs were met.
* Responded to patients concerns and answered their questions to the best of my ability.
* Obtained vital signs and documented all data accurately.

**Education**

**Virginia College in Birmingham**   **December 2016, Completed**

Diploma in Medical Assistant

**Licenses/Certifications**

**National Healthcare Association**  **Expires December 2022**

Medical Assistant Certification

**National Phlebotomy Certification Examination Inc**  **Expires August 2023**

 Phlebotomy Technician Certification

**Notary Public Expires March 2025**

 Commissioned Notary Public