**Arielle L. Purnell**

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# Objective

To give the utmost satisfaction to the customer and/or patient while doing my job as per the standards put forth by my organization.

# Experience

Summer Job June 2007

Catherine Nutrition Center-Catherine, Al 36728

My duties were to prepare food, to serve, and clean after the elderly.

Summer Job July 2009

Catherine Nutrition Center-Catherine Al 36728

My duties were to prepare food, to serve, and clean after the elderly.

6wks of clinical rotation

September 2011 to October 2011

Taylor Internal Medicine Selma, AL

My duties were to draw up needles, perform EKGs, EMR, ABIs, and vital signs.

Certified Medical Assistant

June 2014 to November 2016

Pediatric Adolescent Medicine Selma, Al

My duties were to draw up needles, perform Strep Test, hearing test, take vitals, and charting.

Medical Billing and Coder

Jan 2015 to November 2016

Pediatric Adolescent Medicine

My duties were to establish the procedure, find the code, and to pursue billing enquiries to a variety of insurance.

Assistant Manager

May 2015 to May 2016

Dollar General

My duties were to oversee the cashiers, stock, prep back room, inventory, recovery, and to make sure all monies were accounted for every shift.

Patient Care Technician II

May 2017 to December 2021

Fresenius Kidney Care

Monitoring patients as they undergo dialysis, assisting with any patients' questions or concerns, educating patients on dialysis, maintaining dialysis machines and equipment, cleaning dialysis machines and equipment.

# Education

* Advanced Diploma; Wilcox Central High School. Associates Degree: Medical Assistant; Fortis College.

**Certifications:**

CPR, First Aid, and Blood Borne Pathogens. National Certified Medical Assistant. Registered Pharmacy Technician.

**Achievements:**

Advanced Administrative Procedures: Peg Board

**Volunteer Experience:**

Community Pick- Up

**Computer Proficient:**

Microsoft Word, PowerPoint, and Excel.

Type 36 w.p.m.

# References

[Available upon request.]