

Alicia (Moultrie) Huggins

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To obtain a position where I can take on new challenges to ensure professional growth while contributing to the progressive health of patients and success of the organization.

Authorized to work in the US for any employer

Work Experience

Licensed Practical Nurse (LPN)

The Palms at Ponte Vedra - Ponte Vedra Beach, FL

December 2019 to March 2020

- Preserved a physical, psychological, and social environment for memory care residents
- Acquired and administer treatments and medications as prescribed
- Responded immediately to any emergencies and took appropriate action
- Communicated excellently with family and other medical staff

Sales Associate/ Cashier/ Merchandiser

Marshall's Retail Store

June 2008 to March 2020

- Compute sales prices, total purchases, and receive and process cash or credit payments
- Ticket, arrange, and display merchandise to promote sales
- Unload and organize received merchandise trucks

Licensed Practical Nurse (Per Diem)

Maxim Healthcare Services

August 2019 to December 2019

- Set up/breakdown, screen, and providing flu shot vaccines to workforce personnel
- Assist in the completion of insurance forms prior to vaccination
- Transfer and store vaccines to be used at clinic sites

Licensed Practical Nurse (Per Diem)

Healthy Schools

August 2019 to December 2019

- Traveled to 2-3 different schools throughout Northeast Florida every shift
- Ensured that parental consent and insurance was properly filled out on vaccination request forms
- Provided flu vaccinations to children varying in age from elementary to high school students

Licensed Practical Nurse/Workers Compensation Clinical Care Nurse

One Call Care Management

September 2018 to July 2019

- Assisted claimants to secure home health nursing, supplies, transportation, and equipment

- Worked to coordinate all nursing services and to ensure the insurance adjuster, case managers, and claimants were on one accord
- Helped to resolve difficult situations swiftly and in a professional manner

Licensed Practical Nurse/Triage Nurse

Carithers Pediatric Group

December 2015 to September 2018

- Takes vital signs, performs catheterization, vaccinations, and completes in house lab tests and accurately transcribes results in patient's EMR chart.
- Assists in completion of forms required by physician prior to examination (e.g., health questionnaire, medical history, etc.) and physician examinations
- Work as a triage nurse: providing patient care advice, emergency care, and scheduling

Licensed Practical Nurse

Brookdale Senior Living

June 2014 to October 2015

- Preserved a physical, psychological, and social environment for residents
- Acquired and administer treatments and medications as prescribed
- Responded immediately to any emergencies and took appropriate action
- Communicated excellently with family and other medical staff

Education

Master of Public Health in Global Disaster Management, Humanitarian Relief & Homeland Security

University of South Florida - Main Campus - Tampa, FL

August 2018 to August 2021

Bachelors of Science in Health in Health Science

University of North Florida - Jacksonville, FL

August 2007 to December 2009

Nursing Licenses

PN

Expires: July 2023

State: FL

Skills

- Customer service
- Iv certification
- Triage
- EMR Systems
- Medication Administration

- Memory Care
- Nursing
- Experience Administering Injections
- Transcription

Certifications and Licenses

LPN

Assessments

Conscientiousness — Highly Proficient

September 2019

Tendency to be well-organized, rule-abiding, and hard-working.

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

- Over 20 years of Customer Service Knowledge and Experience
- Excellent Oral and Written Communication
- Reliable, Flexible, Caring, Diligent, and Well Organized
- Computer Applications for Business, Microsoft