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| Courtney m. griffin  |  | | --- | |  | | courtmecgriffin@gmail.com | |  | | (918) 863-4807 | | P.O. Box 2303 Muskogee, OK 74402 | | introduction I have 4 years of hands- on experience involving customer service, product strategy, organization, and problem solving. | | Skills Organized and efficient. Exceptional people and leadership skills. Basic computer knowledge. Quick learner with a desire to grow and learn. Driven and determined. Relentless worker, compassionate, and loyal. Consistent and reliable work ethic. Team player. | |  | |  | | --- | | ExperienceSaint Francis HospitalDecember 2020- January 2022 Registered nurse duties. Nurse extern/ hillcrest HospitalSeptember 2020- December 2020 Registered nurse duties. Dillard’sSeptember 2018- March 2020 I was a sales associate and my duties include answering the phone, assisting customers to find the correct/desired item(s), cleaning out fitting rooms, putting back unwanted merchandise, mark downs, and organizing merchandise. Ulta BeautyMay 2017- September 2018 I was a lead cashier and my duties included answering the phone, color matches, make overs, assisting guests in finding correct/desired item(s), mark downs, organizing merchandise, and assisting management with tasks. | | Education **2021- Current Northeastern State University**  BSN Program  Class of Spring 2022  **2017-2020 Oklahoma State University- Institute of Technology**  Traditional RN program  Class of Fall 2020  **2015-2017 Connors State College**  No degree earned, completed basic educational courses  Member of Phi Theta Kappa and the National Society of Collegiate Scholars  **2013-2017 Muskogee High School**  Earned high school diploma 05/17, graduated top 10%, graduated summa cum laude | |