

Dara Miller

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SUMMARY

A graduate from Mineral Area College in May of 2021 with an associate of science in nursing. Obtaining a registered nursing license in the state of Missouri as of October of 2021. Already an orientee on a medical-surgical floor. Experienced in medication administration, assisting patients with their activities of daily living, patient mobility, monitoring intake and output, answering call lights promptly, and also taking vital signs. Proficient in documentation in an electronic health record. Calm and effective in pressured and emergent situations.

EDUCATION

Associate of Science in Nursing

Mineral Area College, Park Hills MO May 2021

High School Diploma

South Iron High School, Annapolis MO May 2019

SKILLS

- Medication administration
- Mobility assistance
- Infection control standards
- Quick problem solver
- General housekeeping ability
- Grooming and bathing assistance
- Collecting specimens
- Collecting vital signs
- Calm and level-headed under duress
- Patient relations

EXPERIENCE

Graduate Nurse/Registered Nurse, Parkland Hospital, May 2021-Current
Farmington MO

- Exercised appropriate medication administration skills.
- Performed head to toe assessments.
- Documented assessments, education, and care plans in the electronic healthcare record.
- Collaborated with physicians on patient status and made updates to their plan of care.
- Educated patients on how to understand their principal hospital problem and how to prevent a recurrence.
- Provided discharge education to patients and their family.

Student Nurse Technician, Parkland Hospital, December 2020-May 2021

Farmington MO

- Coordinated patient care needs with the healthcare team and delivered compassionate assistance with activities of daily living.
- Responded promptly to patient call lights to provide physical and emotional support.
- Documented patient intake and dietary requirements, also assisting with feeding and monitoring.
- Obtained patient vital signs and reported results to staff nurses or physicians to note changes from prior measurements.
- Assisted with patient admission, discharge and transfer to maximize facility efficiency.
- Collected biological specimens and packages for laboratory transport to complete diagnostic tests.
- Promoted patient satisfaction by assisting with daily living needs such as bathing, dressing, toileting and exercising.
- Kept a unit well-stocked and efficient with necessary medical supplies.
- Improved patient care, safety and compliance by partnering with nurses.
- Safely transported patients to other areas of hospital in wheelchairs and gurneys for tests, treatments and therapies.

Waitress, Applebee's Grill + Bar, July 2020-December 2020

Farmington MO

- Greeted customers, answered questions and recommended specials, wine and desserts to increase profits.
- Applied safe food handling and optimal cleaning strategies to protect customers from foodborne illness and maintain proper sanitation.
- Answered phone inquiries to schedule and confirm reservations, record takeout orders and respond to service questions.
- Maintained accuracy while handling payments, giving change and printing receipts to customers.
- Minimized customer wait times by efficiently taking and filling large volumes of orders each day.
- Confirmed customers' ages for alcohol service and discontinued service to intoxicated guests.
- Checked on guests to verify satisfaction with meals and suggested additional items to increase restaurant sales.

Cashier, Sherrill's Mini Mart, May 2017-June 2020

Annapolis MO

- Operated the cash register, collected payments and provided accurate change.
- Helped customers find specific products, answered questions and offered product advice.
- Assisted with purchases, locating items and signing up for rewards programs.
- Wiped down counters and conveyor belt to remove debris and maintain cleanliness.
- Resolved issues with cash registers, card scanners and printers.

- Maintained high productivity by efficiently processing cash, credit, debit and voucher program payments for customers.
- Trained new team members in cash register operation, stock procedures and customer service.
- Properly verified customer identification for alcohol or tobacco purchases.
- Scanned customer purchases, supporting transactions to streamline the sales process.
- Wrapped items and bagged purchases properly to prevent merchandise breakage.
- Processed all sales transactions accurately and promptly to prevent long customer wait times.