Diondrea Ballard

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(708) 971-7942

Secure A Position as CNA

Work Experience

*CNA - Certified Nursing Assistant*

*Manor Care Rehab center - Palos Heights, IL*

July 2020 to Present

Performing many basic care tasks for patients, like grooming, dressing, bathing, eating and exercising. Assist the nursing staff with medical tasks like monitoring vitals with medical equipment and reporting patient behavior and wellbeing.

*USPS Mail Carrier United States Postal Service - Joliet, IL*

April 2019 to July 2020

sorting mail, collecting and delivering mail, collecting payments, obtaining signatures, and answering to customer inquiries.

*Security Officer Allied Universal - Rosemont, IL*

December 2017 to April 2019

Secures premises and personnel by patrolling property; monitoring surveillance equipment; inspecting buildings, equipment, and access points; permitting entry. Obtains help by sounding alarms. Prevents losses and damage by reporting irregularities; informing violators of policy and procedures; restraining trespassers.

*Home Health Aide Non - Markham, IL*

January 2014 to March 2019

• Food preparation

• Grooming

• Medication Reminder

• Transportation

*Amazon Fulfillment Associate- Joliet, IL*

January 2017 to December 2017

​maintained high standards of customer service during high-volume, fast-paced operations. ● Communicated clearly and positively with coworkers and management. ● ​ Followed procedures for safe preparation, assembly, and presentation. ● Lift packages up to 70lbs and over less

*McDonalds Crew Member McDonald's - Chicago, IL*

April 2015 to March 2017

Greeting customers as they arrive to order making sure each customer is satisfied and quick fast in and out service

Education

High school or equivalent in Medical

Chicago Vocational Career Acad High School - Chicago, IL

August 2010 to June 2014