

Mindy Parton

Nurse/RN BSN

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Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

L1MA Instructor

Missouri Mentor/Sevita - St. Louis, MO

April 2022 to Present

L1MA instructor

- Prepares students to function as Level 1 Medication Aide in accordance with the standards established by the state of Missouri for individuals with varying developmental abilities.
- Develops course syllabus, lesson plans, visual aids and testing materials for lectures, and laboratory development, while supporting all learning styles for student success.
- Facilitate student learning in a simulation setting using pre-brief, simulation equipment and post brief where students can practice and recognize errors in a safe and controlled environment.
- Documents new employees training progress: attendance, grades, and simulation lab evaluation.

Pre/Post - OP Nurse

Washington Surgery Center - Washington, MO

April 2022 to Present

- Assess, plan, implement, evaluate and document nursing care of patients in accordance with established Federal, State and accreditation standards, and company policies/procedures.
- Critical Thinking: Ability to supervise and direct patient care in an individual operating room (pre/post op), Ensures that proper techniques and practices are used in accordance to accepted standards of practice, Immediately reports unusual occurrences to charge personnel, documents appropriately in the patient record, Demonstrates primary nursing accountability through coordination, communication and continuity of patient care, and assess, prioritize, plan and implement patient care in an effective manner.
- Interpersonal: Demonstrates a positive, friendly, courteous and professional manner. Maintains effective communication with patients, families, physicians, and other staff. Balances team/individual responsibilities. Recognizes each department's significance and works appropriately with other departments. Good communication skills: oral and written. Complies with HIPAA regulations and is knowledgeable of patient rights.
- Job Knowledge/ Responsibilities: Performs duties in an ethical/legal manner within the scope of license. Maintains medical records in an accurate/legible manner. Adheres to work schedule, organized, and manages time effectively. Responds to emergent situations, Works independently and within a team, Follows physician orders and directions from management.

Health Science Instructor

Special School District - St. Louis, MO

May 2020 to Present

- Prepares students to function as a certified nurse assistant in accordance with the standards established by the state of Missouri.
- Prepares course syllabus, lesson plans and testing materials.
- Facilitate student learning in a simulation setting using pre-brief, simulation equipment and post brief where students can practice and recognize errors in a safe and controlled environment.
- In cooperation with a coordinator and other faculty members provide students with learning opportunities and evaluate their progress.
- Incorporates lectures, laboratory demonstrations and visual aids into daily teaching assignments.
- Plan supervises and evaluates learning experiences in the laboratory.
- Keeps accurate up-to-date records of each students' grades, attendance, progress records, clinical evaluation, affiliation records, and scheduled and unscheduled teacher student conferences.
- Attends educational and professional meetings and holds memberships and is active in a professional organization for nurses.
- Investigates and interprets trends in nursing practice and evaluates their adaptability to the program.

Geriatric Home Health Nurse

RN Services - St. Louis, MO

August 2019 to Present

- Provide care to clients in their homes based on individual care plans and family needs.
- Care to include but not limited to performing ADL's, diabetic care, vital signs, medication administration, occupational and physical care.
- Maintain and establish harmonious relations with the client, family and team members.

School Nurse

Meramec Valley RIII School District - Pacific, MO

August 2016 to May 2020

- Assess students/staff conditions in the event of medical emergency or acute onset illness or injury, following established nursing processes to assist in the provision of care and determining appropriate medical personnel.
- Administer daily/PRN medication and first-aid as necessary.
- Conducts school health services including assisting in vision, hearing and dental exams.
- Maintains up-to-date cumulative health records on all students.
- Maintains accurate records of students and staff seen and treated by nurse
- Prepares and submits reports as necessary.
- Assist in the development and implementation of IEP, 504, and required services.
- Counsel and educate students and families on the importance and necessity of follow-up treatments, disease prevention, and related health problems.
- Participates with school staff in developing and implementing a total school health program.
- Conduct training and education workshops for students, parents, and staff on health education.
- Establish goals, evaluate progress, and assist in the development and delivery of student health care.
- Cooperate with school personnel in identifying and meeting social, emotional and physical needs of students.
- Participates in professional development activities.
- Provides instruction, education and support for students and families.
- Acts as a liaison between education and medical personnel, especially in regard to special education and medical care.

Pediatric Home Health Nurse

Craig HomeCare - St. Louis, MO

August 2014 to April 2018

- Provide daily and emergent care of medically fragile pediatrics in their homes from OT, PT, medication administration, g-button, trachea care, etc.
- Provide nursing care in accordance with physician's plan of treatment, and individual plan of care.
- Assist in development, review and revision of the plan of care.
- Provides ongoing instruction and supervision of client care to family, or other health team personnel in the plan of treatment.
- Participates in educational programs, quality assessment activities, nurses' meetings and other staff meetings as required.
- Observes, records, and reports reaction to treatment and any changes in client's condition to appropriate personnel.

Nurse (Volunteer)

Healing Grace Clinic - Eureka, MO

December 2014 to December 2016

Nurse

Camp Pinewood - Orford, NH

June 2015 to July 2015

Nurse (PRN)

Allergy & Asthma Associates - Saint Peters, MO

August 2014 to December 2014

Nurse

Camp Pinewood - Hendersonville, NC

June 2014 to August 2014

Student

Phi Theta Kappa

August 2010 to 2013

- Coca-Cola Leaders of Promise Scholarship September 2010
- Board of Trustees Scholarship January 2010 - 2012

Volunteer

Children Ministry

June 2008 to 2012

Education

Bachelor's degree in Nursing

Central Methodist University-College of Liberal Arts and Sciences - St. Louis, MO

January 2015 to April 2019

Associate of Applied Science in Meramec

St. Louis Community College - St. Louis, MO

December 2013

Skills

- Nursing
- School Bus Driving
- Medication Administration
- Hospice care
- Acute care
- Microsoft Excel
- Medical terminology
- Special Education
- Vital Signs
- Critical Care Experience
- Triage
- Medical Records
- Teaching
- Public Speaking
- Classroom Management
- Home Care
- Patient Care

Certifications and Licenses

RN

BLS Certification

CPR Certification

Assessments

Patient-focused care — Expert

January 2022

Responding to patient concerns with sensitivity

Full results: [Expert](#)

Work style: Conscientiousness — Proficient

January 2022

Tendency to be well-organized, rule-abiding, and hard-working

Full results: [Proficient](#)

Work style: Reliability — Completed

July 2021

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.