

Caitlin Hawkins

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Fresh but enthusiastic registered nurse working in the Intensive Care Unit. Looking to expand my education, skills, and knowledge in nursing.

#readytowork

Authorized to work in the US for any employer

Work Experience

Intensive Care Registered Nurse

NORMAN REGIONAL HEALTH SYSTEM

May 2019 to Present

ICU Registered Nurse that provides care to patients with life-threatening health issues in intensive care units. Common duties include: maintaining life support equipment, observing changes in patient condition, informing physicians on patient status, preventing the spread of infections, and ensuring advanced life support. Nursing expertise, decision-making, alertness, proactivity, teamwork, bedside manners, and effective communication are all required to this job effectively.

Clinical Care Specialist

ACCESS MEDICAL CENTERS

September 2015 to Present

- Healthcare worker who supports the work of a physician or provider, duties include answering telephones, greeting patients, triaging patients, obtaining basic vitals such as blood pressure, respirations, oxygen levels, height, weight, reason for visit.

- Performing x-rays
- Giving injections
- Drawing blood
- Splinting and casting

ACCESS MEDICAL CENTERS

September 2015 to February 2016

- A Medical Scribe is essentially a personal assistant to the physician duties include: documentation in the EHR, gathering information for the patient's visit, and partnering with the physician to deliver efficient care to the patient.

- Profound typing skills
- able multi-tasking skills

Lab Assistant

NORMAN REGIONAL HOSPITAL

March 2015 to December 2015

- Phlebotomy technicians with duties include: drawing blood samples to pass to laboratory

- Greeting patients
- Sanitizing rooms
- Being ready to draw a patient that a nurse or other healthcare professional was unable to Obtain in any part of the hospital

Patient Service Specialist

ACCESS MEDICAL CENTER

January 2014 to September 2015

- Administrative duties include: greeting patients, answer telephone calls, check insurance coverage, complete daily faxes, scanning records into patients' charts.
- Able to multi- task
- Great organizational skills
- Great customer service

Education

Associates Degree in Applied Science of Nursing

OKLAHOMA CITY COMMUNITY COLLEGE - Oklahoma City, OK

2013 to Present

MOORE NORMAN TECHNOLOGY CENTER - Moore, OK

2016

Associates Degree in Science in Diversified Studies

MID AMERICA TECHNOLOGY CENTER - Wayne, OK

2014

Nursing Licenses

RN

Skills

- Excellent organizational skills
- Strong customer service
- Computer proficiency
- Patient care
- Technical skills needed to perform blood draws
- Technical skills needed to obtain x-rays
- Physical Assessments
- IV therapy
- Time Management
- Critical thinking
- Critical Care Experience

- Nursing
- Venipuncture
- Phlebotomy
- ICU Experience
- Vital Signs
- EMR Systems
- Experience Administering Injections
- Laboratory Experience

Certifications and Licenses

ACLS Certification

BLS Certification