

# KELLIE PEARSON

DIRECTOR OF NURSING



806-886-6058



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1502 Hector St  
Borger, TX 79007

## CERTIFICATIONS

CPR Certified  
Licenced Vocational Nurse  
RN Certification

## EDUCATION

**ASSOCIATES DEGREE NURSE**  
Licenced Vocational Nurse  
Amarillo College  
January 2002 - May 2004

**ASSOCIATES OF SCIENCE**  
Frank Phillips College  
August 2000 - May 2002

## PROFILE

- Patient-focused Director of Nursing who collaborates with nurses and staff to ensure high quality patient care
- Communicates directly with patients and their families to gather feedback
- Extensive understanding of financial reporting and budgeting
- Experience in hiring, training, managing, and evaluating staff

## WORK EXPERIENCE

### DIRECTOR OF NURSING

McLean Care Center - Amarillo, TX  
*September 30, 2019 - Present*

- Directs the overall operations of the nursing department within guidelines and regulations to ensure the highest degree of patient care
- Management of nursing staff 120-bed nursing facility
- Responsible for financial planning, reporting, and budgeting for staffing levels and medical supplies
- Oversees the maintenance of clinical records, statistics, and reports for all organizational activities
- Collaboration with members of the interdisciplinary team including discharge planners, dieticians, and vendors
- Responsible for hiring, training, and managing clinical staff

### DIRECTOR OF NURSING

Caprock Nursing and Rehab - Amarillo, TX  
*February 14, 2014 - May 30, 2018*

- Management of nursing staff and budget for a 120-bed nursing facility
- Directs the overall operations of the nursing department within guidelines and regulations to ensure the highest degree of patient care
- Oversees the maintenance of clinical records, statistics, and reports for all organizational activities
- Responsible for hiring, training, and managing clinical staff
- Collaboration with members of the interdisciplinary team including discharge planners, dieticians, and vendors

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## AWARDS

### NURSE OF THE YEAR

Fort Worth, TX  
2008

## EXPERIENCE CONTINUED

### PATIENT CARE MANAGER & CLINICAL LIAISON

Gentiva Hospice - Fort Worth & Amarillo, TX

- Supervised a clinical team that was responsible for quality patient care
- Protected the health and safety of the patients and advocated to improve patient outcomes
- Collaborated with all members of the healthcare team as well as communication with the patients and their families
- Facilitated patient engagement and follow-up care
- Responsible for referrals for clinically indicated services
- Participated in regular scheduled caseload consultations

## PROFESSIONAL REFERENCES

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## TECHNICAL AND PERSONAL SKILLS

- Director of Nursing Services - Certified
- **Leadership skills** - Confident taking charge in all situations especially in high pressure environments
- Financial management, budgeting, and reports
- **Organizational skills** - Can manage large numbers of staff and schedules to ensure staffing needs are met and patients' needs are prioritized
- **Interpersonal skills** - Able to interact efficiently and empathetically with patients, physicians, nurses, staff, and patient families
- **Analytical skills** - Ensures efficient care is provided with no waste of resources