# Jennifer Key

# Just jumped back into the workforce

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I am a Nurse that has been out of the field for 5 years as I have been a stay at home mother of small children. I have had small jobs here and there over the past few years. I have always kept my license active in anticipation of returning to the field once my children got older. I am excited to get back into the field of which I love and have been doing since 2001.

Willing to relocate to: Galesburg, IL - Aledo, IL - Davenport, IA Authorized to work in the US for any employer

# Work Experience

## **LPN (Licensed Practical Nurse)**

Heartland manor care - Galesburg, IL September 2021 to Present

Lpn at a skilled nursing facility. Pass meds, physician contact and communication, wound care, abx therapy, administer meds via im or oral. Diabetes management-check blood glucose and administer insulin. Check vital signs, listen to heart and lungs, perform neurological assessment, skin check and pain management. Oxygen therapy. Assist with ADL's

### **Home Health Care Aide**

Help at Home - Galesburg, IL October 2020 to September 2021

I worked as a personal home care assistant. I offered companionship to my clients. I performed daily tasks such as prepare meals, personal care, shop or run errands for my clients, do laundry and other household chores. I am there to offer safety for our clients who would otherwise need help to remain in their own home as long as possible.

#### Server/Waiter

Outback Steakhouse - Medford, OR March 2015 to July 2019

I started as a hostess and progressed to takeout server after learning the menu. I was part time take out server and part time table server. I did all aspects of serving and customer service

### **LPN Clinic Nurse**

Family Practice Group - Medford, OR March 2010 to May 2015

- Vital signs
- · Roomed patients
- Performed EKGs
- Vein puncture
- · Administer injections

- · Administer vaccines
- Prior authorizations
- Assist surgical office procedures in office
- Triaged patients calls
- Refilled medications
- Staple or stitch removal
- Went over patient information with patient such as care instructions.
- Referrals
- Set up and scheduled f/u appointments
- Prep and prepare rooms for

# Education

# **College Degree in Nursing**

Helena College University of Montana - Helena, MT

August 2007 to December 2008

# **Nursing Licenses**

### PΝ

Expires: January 2023

State: IL

### Skills

- Home Care (10+ years)
- Nursing (10+ years)
- Laundry (10+ years)
- Senior Care (10+ years)
- Medication Administration (10+ years)
- Patient Care (10+ years)
- Caregiving (10+ years)
- Vital Signs (10+ years)
- Laboratory Experience
- Critical Care Experience (Less than 1 year)
- Meal Preparation (10+ years)
- Cleaning Experience (10+ years)
- EMR Systems (10+ years)
- Infection Control Training (10+ years)
- Hospice Care (Less than 1 year)
- Hospital Experience
- Experience Administering Injections (10+ years)

- Venipuncture (10+ years)
- Phlebotomy (10+ years)
- Data entry (10+ years)
- Sanitation (Less than 1 year)
- Microsoft Office (10+ years)
- Medical Office Experience (5 years)
- Triage (5 years)
- · Microsoft Word
- · Customer service
- · Data collection
- Customer relationship management
- · Computer Skills
- Medical Billing
- Medical Records
- · Assisted living
- English
- · Acute care
- Leadership
- Supervising experience
- Clinical laboratory experience
- Pain Management
- Anatomy Knowledge
- Medical Terminology
- Clerical Experience
- Care Plans
- · Documentation review

# Certifications and Licenses

## **Food Handler Certification**

#### **CPR Certification**

### LPN

# Additional Information

- I do not have a current BLS or CPR certification but I am willing to get it if required
- I left my last job as a clinic Nurse right as EPIC and ICD 10 were being introduced but I am smart and learn new things quickly.