**Sheetal Budhiraja**

# Registered Nurse - North Shore University of Health Systems

# Morton Grove, IL 60053

sheetu\_akki1@yahoo.com

Looking for a full time or part time position as a Registered Nurse, in your office where my experience and abilities will be fully utilized.

Authorized to work in the US for any employer

WORK EXPERIENCE

# Registered Nurse

North Shore University of Health Systems - 2011 to Present

Responsible for direct patient care on a busy Medical Telemetry/ Stroke Unit

Provides education to patients/families on health education, disease prevention, and related issues on disease processes.

Effectively communicates with physicians and other health care professionals to provide safe and effective patient care.

Rotates as RP (charge nurse) when needed to evaluate staffing requirements and scheduling for adequate coverage.

Perform general nursing responsibilities including assessments, medication administration, admissions/ discharges and patient education. Provide nursing care to telemetry patients

Monitor patients pre-and post-Cath lab procedures and pacemaker insertions, screen for MIs, educate on and administer anticoagulation therapy and prepare patients for TEE, echocardiograms and stress testing, educating oncology patents about disease process and prevention strategies.

Monitoring High Fall Risk Patient Population and Preventing Falls

Measure stroke related neurologic deficits and evaluate acuity of stroke patients using the National Institutes of Health Stroke Scale.

**Registered Nurse**

Soul Care Home Health Visiting Agency-2018 to Aust 2020

Visiting Clients home and educating them about disease process and management.

Making calls to MDs about patient’s health update and follow ups for orders.

Taking vitals signs, weight management for patients and educating them about medications and follow up appointments with the ir care providers.

# Patient Care Technician

North Shore University of Health Systems - Evanston, IL - June 2008 to March 2011

Patient Care Tech Resource Team

Provided direct care to patients in all different areas

Developed effective communication skills with patient's family members and other staff co-workers

Assisted patients in providing general care like bathing, taking vitals, helping in their ADLS (activities of daily living).

# Financial Aid Assistant

North Shore University of Health Systems - July 2008 to February 2009

Answering phone calls, helping students and family members in applying financial aid

Data entry, record keeping

**Student Financial aid Advisor**

Oakton Community College - Des Plaines, IL - July 2007 to December 2008

# Medical Assistant

Access MD Health Center - Chicago, IL - October 2005 to February 2006

Professional phone demeanor and able to set appointments for office visits, follow ups and manage office calendar.

Patient Charting, documentation and file maintenance.

Prepare Precerts for health insurance verification for patients. Performed EKG's and phlebotomy on patients

# Medical Assistant

Kiran Foundation - Chicago, IL - March 2005 to October 2005

Schedule the patients for office visits; follow ups and routine checkups.

* Setup new patient charts, greet the patients, and when new patients arrive make sure they fill out the required forms for INS, Dental department.
* Record-keeping, data-entry.
* Performing EKG's on patients and assisting physician in phlebotomy procedures.

EDUCATION

**Bachelor of Science in Nursing**

Purdue University Indiana

February 2019

**Associate Nursing Program**

Oakton Community College

July 2008 to May 2010

CERTIFICATIONS/LICENSES

# BLS/CPR

September 2019

Nurse's License: Class: RN, State: IL

ADDITIONAL INFORMATION

Skills:

Medical Terminology, Computer Literate: Microsoft Office, Word,

Knowledge In Epic and Kinnser Software.