

# Anita Jordan

## **Registered Nurse**

Clinton, TN 37716

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8658059296

BSN, RN with experience in Medical-Surgical, Nursing Home, Youth/Residential Treatment, Mental and Behavioral Health. BSW with a background in Social Work and 18 years of social work experience prior to becoming a Registered Nurse.

Authorized to work in the US for any employer

## Work Experience

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### **Registered Nurse**

NURSEFirst - Knoxville, TN

March 2021 to Present

Registered Nurse for a local Medical Staffing Agency. Provide patient care in various clinical settings including acute care hospital medical-surgical, nursing and rehab, assisted living, youth/residential treatment, mental/ behavioral health, drug and alcohol addiction recovery. Per-diem and contract assignments.

### **Registered Nurse (RN)**

Tennova Healthcare - Knoxville, TN

May 2020 to May 2021

Provided patient care for hospital inpatient medical-surgical/ oncology and orthopedic patients.

### **Certified Nursing Assistant**

NURSEFirst - Knoxville, TN

November 2016 to May 2020

Certified Nursing Assistant for a staffing agency, provided patient care at various nursing homes, rehab facilities, home health, and hospice.

### **Patient Care Technician/ Behavioral Health Technician**

Tennova Healthcare - Knoxville, TN

March 2016 to November 2018

Patient Care

Cardiac Unit

Med-Surg

Surgical Oncology

Behavioral Health

### **Nursing Assistant**

NHC Health Care - Athens, TN

January 2016 to April 2016

Patient care.

### **Social Services Director**

Diversicare of Oak Ridge - Oak Ridge, TN  
October 2014 to November 2015

Provided medically related social services to residents in a nursing and rehab facility. Completed social histories, care plans, and MDS assessments for each resident. Discharge Planner for short term rehab patients. Monitored behaviors and psychoactive medications. Made referrals psych services and behavioral health. Arranged transportation to and from doctors appointments for all residents of the facility.

### **Licensed Social Worker**

OAK PAVILION NURSING CENTER - Cincinnati, OH  
December 2013 to July 2014

Provided medically related social services to residents in a nursing and rehabilitation facility serving an inner-city population to address issues related to homelessness, substance abuse, and mental illness. Completed social services assessments, MDS's, CAA's, and Care Plans for each resident. Served as Discharge Planner and made referrals for home health, hospice, home delivered meals, Council on Aging and other community resources. Linked residents with primary care physicians for follow up appointments upon discharge from the facility.

### **Licensed Social Worker**

BETHANY VILLAGE - Centerville, OH  
May 2011 to October 2013

Provided medically related social services to residents in a sub-acute, short term rehabilitation unit. Completed social histories, social services assessments, MDS's, CAA's, and Care Plans for each resident. Provided resource and referral information to residents and families regarding community resources. Made referrals to appropriate community resources to link residents and families with needed resources in the community upon discharge from the rehab unit.

### **Assessor/ PASSPORT Care Manager**

COUNCIL ON AGING OF SOUTHWESTERN OHIO - Cincinnati, OH  
April 2008 to April 2011

Assessed individuals for long-term care options and to determine program eligibility. Enrolled eligible individuals into appropriate COA programs. Developed initial plan of care with consumer and caregivers to address presenting requests and needs. Utilized assessment skills, advocacy, monitoring, and discharge planning to link consumers and their families to resources and services and make appropriate referrals for long-term care.

Provided intake, assessment and case management services to PASSPORT Home Health Care consumers, including

ongoing assessment for program eligibility, monitoring all aspects of care and consumer services, ensuring needs of consumers and caregivers are met. Developed a comprehensive plan of care with consumer/ caregiver. Provided consumer education and referral information. Completed home visits to ensure continuation of services and ongoing assessment for eligibility for PASSPORT consumers.

### **Therapist**

SOUTHERN OHIO BEHAVIORAL HEALTH - Ironton, OH  
August 2007 to April 2008

Provided individual psychotherapy and counseling services to individuals in the nursing home setting to address issues related to mood, behavior, and psychosocial well-being. Created individual treatment plans and worked with client to establish and work toward achieving treatment goals.

### **Social Services Director**

HEARTLAND OF PORTSMOUTH - Portsmouth, OH  
June 2005 to October 2007

Director of Social Services for a 121 bed nursing and rehabilitation facility. Completed social services assessments, MDS, Raps, care plans and quarterly progress notes for all residents of the facility. Provided social service interventions to address mood and behavior issues, resident and family concerns and resident's needs. Discharge Planner. Behavior Management Team Leader. Interdisciplinary Care Plan Team Member. Quality of Life Committee Member. Responsible for follow up and tracking of resident/ family concerns and lost/ missing item reports. Assisted with Resident Council. Served as Grievance Committee Chairperson. Assisted with abuse prevention and investigations. Assisted residents and family members with formulating advance directives, guardianship issues, and obtaining financial resources. Completed suicide assessments, geriatric depression scales, and mental status questionnaires. Made referrals to outside resources such as behavioral health units, psychological services, and Hospice. Conducted in-service training to educate all staff on behavior management program and procedures. Provided counseling and education to residents and families regarding end-of-life issues, palliative care, and treatment options. Backup Admissions.

### **Child Care Associate**

LINK CHILD CARE RESOURCE AND REFERRAL - Huntington, WV  
September 2004 to June 2005

Screened applicants to determine eligibility for child care assistance. Took applications for child care subsidies. Provided consumer education, resource and referral information to clients. Processed applications and reviews. Provided outreach and community services. Registered voters. Checked provider payment forms. Issued child care subsidy certificates to eligible applicants.

## **Social Worker**

KINGSBROOK LIFECARE CENTER - Ashland, KY

August 2003 to March 2004

Provided medically related social services to residents in a long term care facility. Completed social histories,

assessments, discharge plans, MDS, Raps, and Care Plans. Assisted with formulating advance directives.

Responsible for psychoactive medication tracking, behavior monitoring, and social services interventions on

Skilled and Intermediate units of the facility.

## **Patient Representative**

MEDASSIST, INC - Louisville, KY

March 1998 to July 2003

Served as on-site representative at area hospitals. Completed financial assessments for uninsured patients to determine eligibility for state and federally funded government assistance programs. Advised patients what

programs they were eligible for and guided them through the application process. Completed extensive follow up with patients, caseworkers, and attorneys on pending applications and appeals. Completed monthly payment

reports and client inventories. Trained new employees on-site at area hospitals and in the Lexington Regional

Office. Completed expense reports and month end statistics. Assisted with selection and interview process.

## Education

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### **B.S in Nursing**

Chamberlain College of Nursing-Illinois

November 2020 to October 2021

### **Associate in Nursing**

Lincoln Memorial University - Knoxville, TN

January 2017 to May 2020

### **Certificate in Certified Nursing Assistant**

Prepare to Care Training Center - Cleveland, TN

2015 to 2015

### **BACHELOR OF SOCIAL WORK**

Morehead State University - Morehead, KY

1997

## Nursing Licenses

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### **RN**

Expires: March 2022

State: TN

## Skills

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- Case Management (10+ years)
- Management (4 years)
- Training (4 years)
- Home Health (2 years)
- Certified Nursing Assistant (4 years)
- Social Work (10+ years)
- MDS (10+ years)
- Behavioral Health (10+ years)
- Crisis Intervention (2 years)
- Individual / Group Counseling (2 years)
- Nursing (2 years)
- Behavioral Therapy
- Group Therapy
- Medication Administration

## Certifications and Licenses

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### **Certified Nursing Assistant (CNA)**

January 2016 to January 2020

Certified Nursing Assistant in Tennessee.

### **Licensed Social Worker**

September 2004 to September 2016

Licensed Social Worker in Ohio. I did not renew my license because I no longer live or work in Ohio.

### **Registered Nurse (RN)**

July 2020 to March 2022

### **Basic Life Support (BLS)**

### **Advanced Cardiovascular Life Support (ACLS)**