Latoria Grant

3780 Misty Lake

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**Objective:**

* Certified Surgical Technologists seeking full-time employment.

**Education:**

* Gwinnett Technical College May 2012- July 2016

(Associate Degree in Surgical Technology)

* Armstrong Atlantic State University January 2009- May 2011

(Health Science/ Heath Administration)

* Claflin University August 2008- December 2008

(Biology major)

**Capabilities:**

* Prepare operating room, back table, and mayo stand
* Ability to effectively communicate in an OR environment for enrich teamwork.
* Effectively anticipate needs or instrumentation for surgeon throughout duration of case.
* Ability to handle and assemble surgical instrumentation.
* Knowledge of aseptic principles.
* Knowledge of medical terminology.
* Knowledge of patient care and ability take vital signs.

**Experiences:**

* Kaiser Permanente Ambulatory Surgery Center Dublin

August 2021- November 2021

Duties: Preparing operating room for surgery. Sterilely setting up back table and mayo stand with organization and according to surgeon’s needs. Training in Podiatry, Plastics, General, and ENT. Rapid response assignment.

* Sutter Health Alta Bates

August 2020- June 2021

Duties: Preparing operating room for surgery. Sterilely setting up back table and mayo stand with organization and according to surgeon’s needs. Training in level 2 trauma, General, Orthopedics, Plastics, Vascular, and OB/GYN. Travel Assignment.

* Emory Saint Joseph Hospital January 2016- July 2020

Duties: Preparing operating room for surgery. Sterilely setting up back table and mayo stand with organization and according to surgeon’s needs. Training in general, orthopedic, cardiac, ENT, robotics( XI and SI), OB/GYN, and urology surgeries. Extensive training in aseptic technique.

* State Farm Insurance Company February 2015-August 2015

Duties: Accepted calls in call center environment, documenting insurance claims, provided customer service.

* National Vision Inc. January 2013-June 2014

Duties: Answered calls, provided support to retail stores, managed care billing, took payments.

* Macy’s Mall of Georgia May 2012- February 2013

Duties: Retail sales, cashier, restocked, and provided customer service.

* Coner & Harris Business Solutions November 2011- April 2012

Duties: Answered telephones, took messages, filed, data entry in QuickBooks Pro and Microsoft Office programs, made copies, prepared files and performed other administrative duties.

* Carolina Wings & Rib house January 2011- November 2011

Duties: Processed takeout orders, payments, and provided great customer service.

* Dart Containers June 2008-August 2008

Duties: Answered telephones, organized ink and plate rooms, keyed in plant and employee information, handed out and organized applications

**Organizations:**

Student member of the Association of Surgical Technologists, Treasure of Surgical Technology Organization at Gwinnett Technical College

# **Reference**

Available upon request.