

Natasha Toy, RN

6419 Country Club Ct.
Hyattsville, MD 20785
Phone:(240) 413-4706 ·
E-mail: tyntsh@gmail.com

Education

<i>Date Degree Conferred</i>	<i>Degree</i>	<i>Institution and City</i>
08/2013-8/2016	Registered Nurse, ADN	Radiance College
02/2002-11/2002	Medical Assistant	Sanz School
10/1999-2003	4/yr H.S. Diploma	General High School

Licensure as Registered Nurse: DC, MD, VA

National Professional Certifications

<i>Certification</i>	<i>Certifying Organization</i>	<i>Dates of Certification</i>
CPR, ACLS	American Nurses Association	2022

Professional Work History

<i>Dates of Employment</i>	<i>Position</i>	<i>Institution</i>	<i>Location</i>
January 2021 November 2021	Director of Nursing/Psychiatric Registered Nurse	Corizon Health	Arlington, VA

As a Director of Nursing (DON), I serve as the onsite nurse manager and is responsible for the delivery of comprehensive contract services including personnel selection, retention, budgeting, and coordinating care with internal and external resources.

- Supervises all nursing staff, unlicensed assistive personnel and designated ancillary medical healthcare staff.
- Oversees departmental budgets and maintains healthcare supplies and medication management.
- Reports to higher management within the healthcare facility
- Maintaining high standards of care for all patients
- Manages patients' data and medical records as confidential records.
- Communicates with doctors, patients, and family members about patient healthcare needs.

Natasha Toy, RN

- Recruiting, training, and onboarding new nursing staff and unlicensed assistive personnel. Participates in screening interviews with candidates for basic knowledge, skills, and fit within the corrections environment.
- Providing ongoing education classes related to nursing and associated healthcare topics. Coordinates and monitors orientation, in-service, and continuing education for nursing and ancillary personnel to enhance performance levels.
- Implements and monitors new procedures and training nurses on policies and procedures.
- Implements appropriate work structure and processes to accomplish goals for patient care specific to contract requirements and healthcare policy and procedures.
- Assists and supports professional and paraprofessional nursing staff in the provision of patient care.
- Develops and maintains monthly schedules for nursing staff and nursing support staff and ensures that sufficient numbers of nursing staff are scheduled on each shift with the appropriate skill level.
- Ensures nursing practice conforms to state licensure, accreditation, and regulatory agency requirements in the clinical setting.
- Acts as a liaison with other operating units, agencies, and outside officials.
- Ensures that nursing records are correctly maintained.
- Monitors and maintains the continuous quality improvement program. Identifies trends and/or gaps in care and plays an active role in continuous quality improvement activities or projects.
- Demonstrates accountability for ensuring an environment where professional conflict resolution is valued.
- Demonstrates objectivity, thoroughness, insightfulness, and probing behaviors when approaching problems.
- Follow standard precautions using personal protective equipment as required.
- Other duties as assigned by management

*June 2019 – January
2021*

*Charge
Nurse/Psychiatric
Registered Nurse*

Corizon Health

Arlington, VA

As a Charge Nurse/Psychiatric Registered Nurse, I serve as the registered nurse and am responsible for charge nurse duties, including management of licensed practical nurses. Managed 12 bed infirmary and dialysis patients.

- Responds to and initiates care for medical emergencies throughout the facility. This includes the ability to perform continuous CPR until properly relieved.
- Administers and documents medications on the Medication Administration Record. Documents all nursing care provided.

Natasha Toy, RN

- Performs histories and physicals on inmates. Assesses patient health status and refers to the appropriate level of healthcare provider. Physically assists Physicians in patient examinations and treatments. Implements and follows up on Physician / Dentist's verbal and written orders.
- Teaches healthcare information to patients and correctional staff.
- Collects samples, specimens, and cultures per Physician orders.
- Adheres to safety and security policies and participates in disaster drills. Follows security regulations for keys, sharps, and controlled medications. Adheres to Universal Precautions and other appropriate infection control practices.
- Performs venipuncture and I.V. therapy.
- Follow and maintain accreditation with ACA and NCCHC
- Follow standard precautions using personal protective equipment as required
- Assist in ensuring 24-hour coverage of nursing services of Mental Health Unit and appropriate provision of clinical treatment.
- Coordinates Mental Health Unit sick call to ensure nurse triage and appropriate referral for physician follow-up.
- Clinical duties include:
- Psychiatric and physician orders are implemented in a timely, clinically effective manner.
- Medications are administered and monitored in accordance with the policies and procedures of the Mental Health Unit.
- Inmates admitted to the Mental Health Unit receive Initial Nursing Assessment upon admission to the unit or as soon as inmate's condition permits.
- Changes in inmates' functioning and critical incidents are documented in the Medical Record.
- Nursing Discharge Summary is completed when an inmate is transferred from Mental Health Unit.
- Assists in coordination of psychiatric services to ensure psychiatrist is informed of psychotropic medication compliance, changes in inmate functioning, and results of laboratory testing in a timely manner.
- Provide group counseling and activities for inmates to ensure Level II inmates are provided two (2) hours of out-of-cell time daily.
- Ensure Medication Administration Records (MARS) are maintained and updated.
- Abides by the security regulations and confidentiality of inmate information requirements of the facility.
- Other duties as assigned by management

Natasha Toy, RN

January 2006- May 2018 Clinical Assistant Kaiser Permanente Reston VA
Registered Nurse

As a clinical assistant, my role was to work interdependently with physicians, nurses, and other clinical staff to provide comprehensive, high-quality medical care to Kaiser Permanente members. During my tenure at Kaiser Permanente, I obtained my degree in nursing as a registered nurse and worked for one year, before moving on to Corizon Health as a registered nurse.

- Assists the physician in providing comprehensive medical care to the targeted patient population in the ambulatory clinic setting by:
- Preparing the patient for the medical examination.
- Performing screening activities appropriate to the patient population.
- Performing assigned clinical tasks and/or procedures.
- Assisting with scheduling follow-up appointments and activities as recommended by the physician.
- Performs clinical tasks and/or procedures appropriate to the targeted patient population under the delegation and supervision of a licensed physician.
- Performs clinical tasks and/or procedures appropriate to the targeted patient population under the delegation and supervision of a registered nurse.
- Immediately notifies physician or other licensed health care providers of patients observed to be in distress.
- Documents all care given and actions are taken on behalf of the patient in KP HealthConnect.
- Facilitates smooth and efficient operation of the clinical department by monitoring the flow of patients and intervening as appropriate to minimize wait times and promote a positive experience for the patient.
- Assists with inventory and requisition of required supplies; keep exam and procedure rooms adequately stocked at all times.
- Engages in positive interactions with Kaiser Permanente members, visitors, and fellow staff members at all times.
- Administers all oral and injecting medications in the assigned clinical area. Ensures narcotics and drug supplies are available in the assigned clinical area and assures the proper security of all narcotics and controlled substances according to KP standards and applicable regulatory laws. Initiates and monitors IV therapy to therapeutic and diagnostic procedures.
- Provides ongoing assurance of functional emergency equipment and adequate emergency drug supplies. Responds to emergency situations throughout the medical facility. Documents emergency situation to the supervisor.

Natasha Toy, RN

- Coordinates, implements, and evaluates patient teaching plans for areas of diabetes mellitus, hypertension, anticoagulant therapy, therapeutic diet instruction, weight control, and other areas as designated.
- Sets up, performs, and/or assists with procedures as appropriate.
- Coordinates recovery care of patients post sedation. Ensures safety measures are instituted for all compromised patients receiving care.
- Triage walk-in patients as needed or assigned.
- Supervises patient flow and directs other clinical support staff in the delivery of patient care within the HealthCare Team (HCT).
- Acts as a resource person to LPNs and Clinic Assistants.
- Acts as a patient advocate and resolves problems within HCT. Brings unresolved issues to the Clinical Coordinator's attention if unresolved within the team.
- Performs other related duties as directed.

References Available Upon Request