**ALFRED NYAN ZIGBUO**

**3500 Edgewood Rd NE #315**

**Cedar Rapids, Iowa 52402**

[kpodain@gmail.com](mailto:kpodain@gmail.com) / Cell: (336) 255-1440

-------------------------------------------------------------------------------------------------------------------------------------------------

**Objective**

Seeking a position which utilizes my education, training, and skills in healthcare and human services.

**Skills Summary**

* Certified Nursing Assistant
* Medication Aide
* CPR/First Aide skills
* Registered Behavior Technician (RBT)
* Computer skills (Microsoft Word, Microsoft Excel)
* Counseling skills
* Team player

**Work History**

2021 (August) – Present

**Direct Support Professional,** Systems Unlimited, Inc; Iowa City, Iowa:

* I assist the people I support live happily and independently by working with them to achieve their goals of daily living skills.
* I pass both regular and schedule two medications according to the MAR.
* I assist the individuals I support with personal care.
* I help with transportation, meals preparation, and some basic housekeeping chores.
* I encourage the people I serve to develop healthy habits.
* I document the supports I provide during my shift.

2018 – 2021

**Direct Support Professional,** RHA Health Services, Greensboro, North Carolina:

* Provide support for residents with variety of disabilities to achieve their desired quality of life and ensure optimal health and safety while encouraging independence and progress.
* Ensure a safe and comfortable home environment for each resident by making sure the residents feel respected, accepted, and heard, which is essential for inclusive community living.
* Maintain trusting and productive relationships with residents.
* I pass medication according to the MAR.
* Assist with and document all activities of the residents daily living.
* Assist with residents’ personal care.
* I am a compassionate caregiver, and I treat each resident with respect, love, and dignity while providing support with their activities of daily living.
* Perform general workstation housekeeping, and other work-related tasks as assigned to me.

2014 – 2017

**Missionary,** General Board of Global Ministries / United Methodist Church, Atlanta, Georgia:

* Served with East Congo Episcopal Area for nearly four years.
* Provided a broad range of administrative and liaison support to its leadership.
* Worked with the leadership of the church to cultivate and develop its ministry focus.
* Inspired every community where the church was present to get involved and run with the vision of rebuilding the walls of the church as well as other areas of ministry.
* Developed a general staff directory which enabled the leadership to ably supervised staff and ensured each one was meaningfully contributing to the church’s overall goal.
* Developed applicable monitoring tools, which helped monitored and evaluated projects/ministry programs performance and informed decisions moving forward.
* Initiated and maintained partnership between the local church and international partners to promote long-term sustainability.
* Ensured communications (letters, memos, quarterly newsletters, and articles, etc.) were processed periodically for promotion and marketing purposes.
* Traveled across eastern Congo to partner with organizations serving at-risk communities to pursue shared goal and figure out how our shared intervention can be more impactful.
* Activities included working with orphanages, refugees and internally displaced communities, teaching English, victims of domestic violence, rape, HIV/AIDS, and survivals of genocide and war.
* Team leader responsible for building relationships with local communities.
* Itinerated to the USA to build and maintain foreign partnerships and provide ministry and project updates and galvanize support.
* Performed other functions as were necessary.

**Education**

MA, Peace and Governance, 2009

Africa University, Mutare, Zimbabwe

BS, Religious Education, 2004

United Methodist University, Monrovia, Liberia

High School Diploma, 1992

Ganta United Methodist High School, Ganta, Liberia

**Training/Seminar**

Certificate, Nursing Assistant I, 2021

Guilford Technical Community College (GTCC)

601 E. Main Street P.O. Box 309, Jamestown, NC 27282

Certificate, CPR/First Aide, 2021

Guilford County Dept. of Public Health

(NC05358)

1203 Maple St., Greensboro, NC 27405-6910

Certificate, Registered Behavior Technician, 2020

Verbal Behavior Institute (Online)

277 Main St. South River, NJ 08882

Certificate, Medication Aide, 2020

NC Medication Aide Registry, NC Dept. of Health and Human Services

Raleigh, NC

Certificate, Basic Counseling, 2009

West Africa Trauma Training Seminar, Monrovia, Liberia

**References**

**Augustus Soko**

REM Iowa Inc

1220 Industrial Ave #B

T: 319-491-4662 / E: gustsoko@yahoo.com

**Brad Medich**

Operations Manager, TE Connectivity Greensboro Campus

719 Pegg Road

Greensboro, NC

T: 336-662-5993

**Rev. Tom Latimer**

Senior Minister, 9135 Blair Rd, Mint Hill, NC 28227

T:704-545-6785 (110) / E: [tomlatimer@blairroadumc.org](mailto:tomlatimer@blairroadumc.org)