

# Marelyn Melchor

Savage, MN 55378

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+1 612 380 6483

Authorized to work in the US for any employer

## Work Experience

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### **CNA**

Good Samaritan Society

November 2020 to March 2021

- Assisted 45 elderly patients daily
- Provided for residents' physical and emotional needs
- Took vital signs regularly
- Gave residents and patients their medication
- Cleaned rooms, hallways and bathrooms
- Assisted residents and patients with daily routines: feeding, bathing, dressing, grooming, walking and ROM exercises
- Recorded resident and patient care

### **Doctor's Assistant / Tech**

American's Best - Saint Louis Park, MN

February 2019 to February 2020

- Pre- Exam Patients before doctor
- Measure Patients Blood pressure/ Eye pressure
- Update current patient information
- Run tests to update current results

### **Call Center Representative**

StayWell Health Management - Eagan, MN

August 2018 to January 2019

- Keep records of customer interactions
- Review insurances policy's
- Refer patients to appropriate health care services or resources
- Set participants up with health coaches
- Inbound/ Outbound calls

### **ER Technician**

Park Nicollet - Saint Louis Park, MN

April 2021

## Education

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### **High school**

Chaska High School - Chaska, MN

May 2017

### **Associate's degree**

## Skills

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- Bilingual
- Primary Care Experience
- Customer Service
- Vital Signs
- Critical Care Experience
- Nursing
- Spanish
- Specimen collection / processing
- Medical office experience
- Patient monitoring
- ICU experience
- Patient observation
- Phlebotomy
- EMT experience
- Patient Care
- Nurse Management
- Triage

## Certifications and Licenses

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### **CPR**

### **Certified Nursing Assistant (CNA)**

### **BLS Certification**

### **EMT License**

### **Fetal Monitoring Certification**

### **Certified Medical Assistant**