

Charlotte Davis

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Objective

To provide education to patients and fellow nurses in and outside of the hospital while providing ample opportunities for questions and empowerment through knowledge.

Experience

Hoag Hospital- Spine Program Nurse Navigator

July 2021- Present

- Educate new staff to spine surgery patients, as well as educate the community and patients about the process of spine surgery.
- Advocate for patient for the holistic patient and their safety.

Hoag Hospital –Clinical Nurse III- Advanced Brain and Spine Unit

May 2016 - July 2021

- Perform safe nursing practice including assessments, medication administration, documenting patient care, and education.
- Advocate for patient for the holistic patient and their safety.
- Precept new graduate and newly hired nurses on the floor to safely take care of patients.

CNI College- Assistant Instructor

February 2021- May 2021

- Provide education on how to perform assigned skills according to CNI policies and procedures while helping student achieve student learning outcomes for their course.
- Be available for students to answer questions, comments, and concerns while serving as a professional role model.

Optum Outpatient Surgical Center

November 2020- February 2021

- Perform safe nursing practice including assessments, medication administration, documenting patient care, and discharge education for outpatient surgical procedures.
- Advocate for patient needs in the PACU area.
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Health Net HEDIS Project– Seasonal Nurse Abstractor

January 2016- May 2016

- Abstract medical records according to required specifications of clinical data for HEDIS reporting.
- Communicate with other members of HEDIS team, as defined by policies and procedures.

BT's Southern BBQ – Assistant Manager

September 2013-December 2015

- Take food orders for walk-in patrons and provide general customer service to the seated customers.
- Provide a clean environment for customers.
- Train new employees and delegate tasks to other employees.

OptiColorInc - Receptionist

- Created invoices for all A/R transactions, filed paperwork, directed calls to various employees, and organized deliveries and pick-ups throughout the day.

Education**Grand Canyon University**

- Master's of Nursing Education: August 2019- April 2021

Concordia University Irvine

- RN to BSN Program: June 2015-August 2016
- Orange County Christian Nurses Honor Society- August 2016- Present

Golden West College

- RN Nursing Program: January 2014- December 2015
- Associate's Degree in Psychology: May 2013
- Associate's Degree in Science: May 2013
- Alpha Gamma Sigma Honor Society: January 2014- December 2015

Marina High School

- High School Graduation, Scholar with Honors: June 2010

Skills

- California RN License: License # 95086405
- Public Health Nurse: License # 551703
- Progressive Care Certified Nurse: October 2021-October 2023
- COVID-19 Pulmonary and Ventilator Care Micro-Credential: May 2021
- Basic Life Support Certified: December 2020- December 2022
- Advanced Cardiac Life Support: December 2020-December 2022
- Pediatric Advanced Cardiac Life Support: November 2020- November 2022
- NIH Stroke Certification: November 2021-November 2023
- Patient Care: Dedicated to providing great patient and family care, enjoy lifting patient's spirits
- Strong Work Ethic: People person, good at multitasking, hard worker, committed to advancing my career and skills.
- Computer Skills: EPIC Hyperspace, Microsoft Office, Amkai charts

References – upon request