Jennifer Long

New graduate nurse with two years of hands on clinical experience and progressive experience with compassionate care. Looking to obtain an entry level Emergency Department RN position in order to initiate a long term career with opportunity for growth. Seeking to combine recent education with field experience to focus on providing high quality patient care.

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|  | **Contact** |

Address San Rafael, CA, 94903Phone (415) 847-6938E-mail J.long415@yahoo.com

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|  | **Skills** |

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| --- | --- |
| Excellent Customer Service  | Excellent |

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| --- | --- |
| Reviewing patient information | Very Good |

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| Checking in patients | Excellent |

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| Emergency Room Experience | Good |

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| Dependable and Responsible | Excellent |

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| Fast Learner | Excellent |

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| Problem-Solving | Very Good |

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| Multitasking Abilities | Very Good |

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| Communication Skills | Very Good |

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| Time management | Very Good |

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| Attention to detail | Excellent |

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| Microsoft applications proficiency | Very Good |

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| Employee Training | Very Good |

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|  | **Education** |

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| **2020-01 - 2021-12** |  | ASSOCIATES DEGREE: NURSINGNapa Valley College - Napa, CA |

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| **2016-01 - 2018-12** |  | ASSOCIATES DEGREE: Pre-Health SciencesNapa Valley College - Napa, CA |

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| **2016-01 - 2018-12** |  | Associate of Science: Natural Math and SciencesNapa Valley College - Napa, CA |

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| **2009-08 - 2011-06** |  | Associate of Science: Baking and PatisserieLe Cordon Bleu - San Francisco, CA |

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|  | **Certifications** |

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|  |  | RN 95273923 |

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|  |  | ACLS |

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|  |  | PALS |

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|  |  | NIHSS |

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|  |  | BLS |

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|  |  | EKG Fundamentals |

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|  | **Clinical Experience** |

* **Geriatric** Wind Chimes of Marin 192 hours 50/50 virtual and in facility
* **Mental Health Napa State Hospital** 100 hours All hours completed in facility
* **Pediatrics** Virtual 64 hours All hours completed online and in lab
* **Labor and Delivery** Queen of the Valley, Napa 100 hours All hours completed in hospital
* **Medical Surgical 1 & 2** Queen of the Valley, Napa 550 hours All hours completed in hospital
* **Emergency Capstone** Queen of the Valley, Napa 144 hours All hours completed in hospital

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|  | **Work History** |

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| **2019-01 - Current** |  | Admitting RepresentativeMarin Health Emergency Department* Register patients accurately and efficiently while ensuring my team is doing the same.
* Provide high level clerical care with compassion to friends and family members.
* Update patient demographics and insurance information, as well as input notes about illness or injury in the patient account.
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| **2014-02 - 2018-12** |  | Associate ManagerBanana republic* Lead team to guarantee excellent customer service was provided to each guest and assured store goals were achieved.
* Verified daily operations were upheld and deadlines were met.
* Ensured team was maintaining store to brand standard visually and functionally.
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| **2012-11 - 2014-02** |  | ManagerSweet Treat Stop* Managed day to day operations including but not limited to; scheduling, payroll, hiring, daily menu and quantity, as well as catered events.
* Provided excellent customer service and guaranteed my team did the same.
* Worked with my team to bake a variety of pastries and desserts.
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