

Cindy Eldredge

EDUCATION

Charles R. Drew University of Medicine and Science

Bachelor of Science in Nursing (RN-BSN) (anticipated graduation May 2022)

Los Angeles Southwest College

Associate Degree in Nursing (anticipated graduation December 17, 2021)

University of California, Santa Barbara- Chemistry B.A

Southern California Gas Scholarship Recipient

College of the Canyons

A.S in Physics & A.A in Liberal Arts

EXPERIENCE

Volunteer	Kaiser Woodland Hills	Woodland Hills, CA August 2018-Present
	<ul style="list-style-type: none"> • Worked well with a team to provide a helpful and attentive atmosphere • Familiar with working with patients and people who need special care and attention 	
Administration	Epione Dermatology	Beverly Hills, CA July 2019- January 2020
	<ul style="list-style-type: none"> • Scheduled patients for dermatology procedures • Responsible for managing daily patient schedule, filing, data entry, and answering telephone inquiries 	
Manager	Tilted Kilt Pub and Eatery	Northridge, CA 2016- October 2017
	<ul style="list-style-type: none"> • Managed restaurant staff, both front and back as well as suppliers • Scheduled and coordinated meetings, events, and travel arrangements • Typed monthly emails, newsletters, and kept track of finances and schedule 	
Summer Research Assistant	University of California, Santa Barbara, Materials Research Laboratory	Santa Barbara, CA Summer 2015
	<ul style="list-style-type: none"> • Researched and synthesized polymers • Analyzed and used computer programming skills to interrupt data • Worked diligently to exceed both in and out of the laboratory • Met weekly with other interns and professors to exchange ideas and keep track of expenses 	

ADDITIONAL
SKILLS

- Multi-tasker
- Critical thinker

- **Bilingual: English & Spanish**

REFERENCES

Vincent Bartholdi

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Dr. Sharon Cobb

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