

Jennifer Coronado Reyes

Roseville, MN

-Email me on Indeed: <http://www.indeed.com/r/Jennifer-Coronado-Reyes/ca75a4fb587f86be>

Authorized to work in the US for any employer

Work Experience

Sales Associate

Von Maur - Roseville, MN

October 2021 to Present

- At Von Maur we work in "departments." I work in the Juniors department
- Currently we have no department manager, so all of my associates and I work as DM's (department managers).
- I have been offered the department manager position, due to my potential, my skills, my work ethic and performance among other things.
- I connect with each and every one of my customers on a one to one, personal level to make sure to provide them with an outperforming shopping experience.

Delivery Driver

DoorDash - Roseville, MN

November 2020 to Present

- I make sure to take and deliver orders on a timely, respectful and adequate manner.
- I solve problems as soon as they arise, in order to make sure that customers are receiving their orders on time.
- I use multiple forms of communication with customers and merchants for efficient service.
- Communicated customer complaints to Door Dash headquarters.
- Operated several different GPS systems for accurate routing.
- Averaged 8-10 deliveries per day.

Nanny/Babysitter

College Nannies + Tutors - Rochester, MN

May 2019 to May 2020

- Nanny of three kids ranging from 5-12 years old.
- Helped children engage using different activities and games to facilitate education.
- Assist with children's meals, activities, homework and everyday essentials to contribute to their growth and development.
- Monitored children's allergies and medications.
- Ensured children arrived at activities punctually.
- Connected children with monthly appointments.
- Responsibilities included cooking and meal preparation.

Library Page

Rochester Public Library - Rochester, MN

September 2016 to May 2020

- Sorted, shelved, organized and restocked library materials.
- Aided patrons with library check outs, answered phone calls and assisted with orders in the back room.
- Helped make sure work areas and library materials were kept clean and neat to ensure patrons the ease and comfort of the public areas.

Sales Associate

Kohl's - Rochester, MN

August 2018 to December 2018

- Helped customers with the purchase of merchandise.
- Answered questions or concerns that customers displayed.
- Responded to phone calls and resolved any situations.
- Supported fellow colleagues in all areas of department store.
- Restocked merchandise and promoted merchandise in a aesthetically pleasing and strategic format.
- Handled in-store returns.
- Signed up customers for company's credit card services.
- Cleaned register areas daily.

Care Manager

Sunrise Senior Living - Roseville, MN

June 2017 to April 2018

- Encouraged residents by helping them with their activities of daily life (ADL's) to support their care.
- Recorded and charted all information on computers and also completed reports for the shifts of the next care managers.
- Communicated with the residents to make sure that they were comfortable and getting the quality care they needed.
- Assisted in the preparation of resident meals.

CNA - Certified Nursing Assistant

Samaritan Bethany - Rochester, MN

February 2017 to April 2017

- Worked in a nursing home
- Assisted about 10-12 elderly resident patients daily
- Provided individualized and friendly care for residents
- Checked vital signs
- Served meals to residents
- Aided in lifting residents, when necessary
- Aided in transferring residents, as needed
- Communicated details about resident's condition to the nurse in charge
- Changed bed linens
- Supported residents with ADL'S (activities of daily living) such as feeding, cleaning, bathing, and many other activities.
- Documented and reported everything pertaining to residents both electronically and written.
- Utilized tools and technology necessary to provide quality care for the residents.

Housekeeping

Country Inns & Suites - Roseville, MN

June 2016 to August 2016

- Performed a variety of cleaning activities, such as sweeping, polishing, making beds and more.

- Ensured rooms and hotel amenities were cared for and up to standard.
- Restocking any and all materials for rooms and common hotel areas.
- Notifying supervisors of any concerns.
- Assisted with cleaning restrooms, hallways and bedrooms.
- Removed trash
- Helped with laundry
- Kept items properly stocked
- Sanitized (rooms, bathrooms, counters, equipment)
- Cleaned windows
- Trained new hires

Busser/Server

Keys Cafe and Bakery - Roseville, MN

June 2015 to July 2015

- Welcomed and seated customers.
- Replenished condiments, beverages, and supplies.
- Delivered meals, supplies or beverages in a timely manner and with outmost respect and positive attitude.
- Attentive in order to clear and reset tables for incoming customers.
- Supported fellow servers and wait staff to ensure quality service.

Education

Bachelor of Science in Health Science

University of Minnesota-Rochester - Rochester, MN

August 2016 to December 2019

Skills

- Babysitting
- Toddler Care
- Nannying
- Childcare
- Medical Terminology
- Meal Preparation
- Microsoft Office
- Basic life support
- Time management
- Organizational skills
- Customer service
- Customer support
- Infant Care
- Caregiving
- Medical Records

- HIPAA
- Tutoring
- Library Services
- Patient Care
- Spanish

Certifications and Licenses

Adult, Child and Baby First Aid/CPR/AED Online

July 2019 to July 2021