

# Rikki Lance

## **Registered Nurse**

Independence, MO 64056  
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+1 913 484 9751

Authorized to work in the US for any employer

## Work Experience

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### **OR Registered Nurse**

HCA Healthcare - Independence, MO  
February 2021 to Present

Prepare operating room with surgical equipment, sterile, linens and supplies that will be needed during surgery.

Maintain order and cleanliness in operating room.

Prepare patients including cleaning and disinfecting body areas for surgery.

Prepare timely and accurate records of patient history and recovery charts

Execute proper use, care and handling of surgical equipment to ensure safety of operating staff and patient.

Maintain current and in-depth knowledge of sterile techniques.

Communicate continuously with operating team and other medical staff to meet needs for patient care

Provide efficient and effective perioperative nursing care to patient.

Maintain surgical services in accordance with competency standards.

Complete all physician orders, administer medications, and conduct treatments and tests for patients in a timely manner

### **Registered Nurse**

University of Kansas Health Systems - Kansas City, MO  
December 2020 to February 2021

- Room patients including medication reconciliation and vitals • Provided test results, spoke with patients over the phone and through the computer • Completed point of care testing and injections
- IVs
- Manage INRs
- Draw labs

### **RN Staff Nurse**

Prime Healthcare - Leavenworth, KS  
August 2020 to December 2020

- Worked as a staff nurse on medical-surgical and telemetry unit
- Admitted and discharged patients
- Utilized the nursing process to assess, plan, intervene, and evaluate patient care
- Consulted and coordinated with healthcare team members
- Monitored, recorded and communicated patient condition
- Provided daily medication administration and administration of all medications

- Treated life-threatening emergencies
- Performed administrative duties

### **Licensed Practical Nurse**

University of Kansas Health Systems - Kansas City, KS  
July 2018 to December 2020

- Room patients including medication reconciliation and vitals • Provided test results, spoke with patients over the phone and through the computer • Completed point of care testing and injections

### **Registered Nurse**

VitalCore Health Strategies - New Century, KS  
March 2020 to August 2020

New graduate registered nurse

- Utilized the nursing process to assess, plan, intervene, and evaluate patient care
- Monitored, recorded and communicated patient condition
- Provided daily medication administration and administration of all medications
- Performed administrative duties
- Provided nursing care for inmates

### **Licensed Practical Nurse**

Saint Luke's Health System - Kansas City, KS  
June 2019 to January 2020

### **Bank Teller**

Bank Midwest - Kansas City, KS  
January 2018 to June 2018

- Complete Money Transactions • Scan all the work done at the bank

### **CNA - Certified Nursing Assistant**

SquadBuilders - Overland Park, KS  
October 2017 to June 2018

Assist with activities of daily living

### **Patient Care Assistant**

University of Kansas Health Systems - Kansas City, KS  
June 2017 to September 2017

- Assisted with activities of daily living • Took Vitals • Tested Blood sugars

### **Secretary**

CompuSys of Utah - Kansas City, MO  
July 2015 to January 2017

- Answered Phones • Entered paperwork into the system • Provided benefit information

### **Patient Services Representative**

CSI Companies - Lenexa, KS  
March 2015 to July 2015

- Scheduled shipments of medication • Provided insurance benefit information

### **Administrative Assistant**

Nations Default Services - Overland Park, KS  
March 2014 to December 2014

- Handled incoming calls • Processed incoming and outgoing mail • Handled post sale procedures

### **Customer Service Representative**

Optum Rx - Overland Park, KS  
October 2012 to December 2013

- Provided prescription benefit information to members • Assisted Pharmacies with claim rejections

### **Bank Teller**

Industrial State Bank - Kansas City, KS  
August 2010 to October 2012

- Completed Money Transactions • Completed Internet and Telephone Resets • Scanned all the work done at the bank

## Education

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### **Bachelor's degree in Nursing**

Ottawa University-Online - Ottawa, KS  
August 2020 to Present

### **Certificate in Practical Nursing**

Kansas City Kansas Community College - Kansas City, KS  
August 2007 to Present

### **Associate in Nursing**

Neosho County Community College - Ottawa, KS  
January 2019 to May 2020

### **Certificate for Nursing Assistant**

Midwestern College - Overland Park, KS  
October 2016

## Nursing Licenses

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### **PN**

Expires: August 2021

State: KS

## Skills

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- Nursing
- EMR Systems
- Vital Signs
- Medication Administration

- Experience Administering Injections
- Epic
- Patient Care
- RN
- Triage
- Caregiving
- Hospital Experience
- Computer Operation
- Employee Orientation
- Acute care

## Languages

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- English - Expert

## Certifications and Licenses

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### **BLS/CPR**

March 2021 to March 2023

### **Registered Nurse (RN)**

June 2020

### **ACLS Certification**

September 2020