

Jodaéa Minor-White

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Work Experience

Patient Care Manager

Kindred Hospice - Henrico, VA
January 2021 to Present

Responsible for the day-to-day operations of hospice site, including managing, overseeing and directing the services to hospice patients and managing the performance of team members. Supervising and directing the work of all team members, assigning of admit and evaluation visits, scheduling visits and ensuring staff are completing visits in a timely manner. Provides direct skilled bedside nursing care in patients homes as needed. Audit clinical documentation of patient care and assist clinicians as needed with re-education of nursing documentation when needed. Complete and manage on-call and quality improvement logs. Manage the site in the absence of the Clinical Manager or Executive Director and overseeing clinical and administrative and recordkeeping functions. Prepare, manage, and facilitate weekly interdisciplinary team meetings. Responding to phone referral/inquiries in a timely, professional, and compassionate manner.

RN Nurse Supervisor

Encompass Inpatient Rehabilitation Hospital
March 2019 to July 2020

Supervised the provision of nursing care, treatment, and services on assigned shift or unit ensuring all patient care activities are completed as required. Provided nursing patient care at the bedside as required by staffing and specific patient care need. Maintained professional licensure, clinical competency as a registered nurse and appropriate certifications and is a functional resource to staff. Ensured the appropriate types and numbers of nursing personnel necessary to provide nursing care are present and appropriately assigned, ensuring an RN is available to care for patients on each unit at all times. Coordinated administrative and clinical activities, in nursing and interdepartmentally, so that optimum patient care is provided. Adjusts staffing levels and patient assignments in accordance with budgeted nursing hours per patient day, position control logs via API scheduling system management and patient acuity factors. Provides crisis management in the absence of the safety officer, CEO, and other senior managers. Assumed responsibility for nursing staff during assigned shift. Monitored staff performance, giving appropriate on the spot feedback and education as well as communicating appropriately to other nursing managers. Anticipated and responded to patient and family complaints timely, mitigating concerns as soon as possible and following up with appropriate nursing management staff. Facilitates communication for change of shift report with the interdisciplinary team. Organized, plans, and manages time effectively to complete assignments. Served as the clinical resource for staff Serves as the Rapid Response and Code Team captain Participates in selection process of staff on shift/unit Complete and investigate patient and employee incidents in a timely manner.

Director of Compliance and Quality Care (QAPI)

CRATER COMMUNITY HOSPICE - Petersburg, VA

October 2017 to March 2019

Duties include but were not limited to: Identifying areas of program strength and areas of improvement; Overseeing the collection and aggregation of performance improvement data for the hospice; Analyzed data; Defined desired outcomes; and developed recommendations that improved patient outcomes; Maximized resource utilization complying with all applicable state and local standards and regulations. Evaluated best practices, ongoing quality and compliance measures, staff orientation and excellence in hospice care. Standardized processes through effective utilization of measured outcomes. Prepared reports for the Quality (QAPI) Committee and the Board of Directors up to and including recommendations for actions to be taken by management. Provided staff education related to QAPI, state and local regulatory standards

RN Shift Supervisor (Night)

Piedmont Regional Jail - Farmville, VA

June 2016 to October 2017

Provided therapeutic medical services necessary for the intake, assessment, continued medical care of the inmates; Assessed, planned, implemented, and evaluated all aspects of the inmate care; Delegated appropriate tasks to essential medical personnel and provided required supervision; Provided direct skilled nursing care to inmates as needed. Collaborated with physicians to attain planned outcomes; Assisted physicians during treatment and examinations and processed physician orders; Worked closely with all employees of PRJ to facilitate proper healthcare of inmates; Communicated effectively with physician and documented all information in timely fashion to properly reflect inmate condition changes.

RN, Director of Professional Services

Medi Home Health and Hospice - Petersburg, VA

November 2013 to June 2016

Supervised the overall planning, coordination, and delivery of patient/family care. Conducted interdisciplinary team meetings for the development, review, and revision of the patient/family plan of care, including exchange of information, review of problems or unique issues from caseloads, and sharing of professional support. Reviews IDG meetings to confirm communication and coordination of care occurs as required by state/federal regulations

Participated in quality program and follows company policy in reporting, documentation, and escalating incidents and complaints

Performed clinical operations in alignment with state/federal regulations

Ensured the care provided was in compliance with policies and procedures as well as state/federal accrediting bodies approved services provided to the hospice recipient are in compliance with Start of Care

Recertifications and Discharge

Conducts Ensured compliance in patient care schedules and follow up visits occur as necessary

Promotes team approach with all clinical disciplines

Participated in direct care and On Call as needed

Demonstrated leadership and oversight of staff as evidenced by in-home supervisory visits to ensure patients receive the appropriate level of hospice care

Promoted agency growth and clinical operations are provided within the budget as directed by the administrator

Reviewed/audited medical records to ensure compliance in documentation, timeliness, legibility, appropriateness, and completion and monitors the need(s) and provides education and development to hospice staff as needed.

Admission RN Liaison

Hospice of Virginia - Richmond, VA

October 2010 to November 2013

Provided services requiring substantial specialized nursing skill in accordance with physician's plan of treatment and made initial evaluation of the patient

Demonstrated competency in all skills required for the agency, including venipunctures, infusion therapy device care, wound care, and wound VACs

Regularly evaluates nursing needs of the patients and makes necessary revisions to plan of care

Addressed problems in the plan of care or documented rationale for not doing so

Made referrals to other disciplines as indicated by the patient's needs

Observed signs and symptoms and reported to the physician or other appropriate health professional as needed

Taught, supervised, and counseled the patient and family regarding hospice nursing procedures appropriate to the patient's condition

Coordinated total plan of care and maintained continuity of care by communicating with other health professionals assigned to the patient

Developed, prepared, and maintained individualized patient care progress records with accuracy, timeliness, and according to company/state/federal regulations and participated in On Call rotation as needed.

Registered Nurse

Henrico Doctor's Hospital - Richmond, VA

January 2009 to October 2010

Provided therapeutic and administrative services necessary for the care of the patient; Assessed, planned, implemented, and evaluated all aspects of the patient care; Delegated appropriate tasks to unlicensed personnel and provided required supervision; Collaborated with physicians to attain planned outcomes; Assisted physicians during treatment and examinations and processed physician orders; Worked closely with all health care provider to facilitate proper healthcare; Communicated effectively with physician in timely notification of patient condition changes.

Education

Associate of Applied Science in Nursing

John Tyler Community College

Bachelor of Science in Organizational Management

Saint Paul's College

Nursing Licenses

RN

Expires: June 2021

State: VA

Skills

- PointClick Care
Home Base Home Care
Cerner Medical Documentation Software
HealthStream Online Learning System
Talentworks Online Learning System
Peoplefluent
AllScripts Documenting Software
Microsoft Office
NaviHealth (formerly Curspan)
MediTech Documenting Software
Optima Health (formerly HospiSoft)
- Case Management
- Nurse Management
- Nursing
- Triage
- Hospice Care
- APIs

Certifications and Licenses

BLS Certification

BLS Certification

BLS Certification

Assessments

Clinical Judgment — Expert

February 2020

Assessing a patient's condition and implementing the appropriate medical intervention.

Full results: [Expert](#)

Work Style: Reliability — Completed

May 2020

Tendency to be dependable and come to work

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.