Mary Kate Hurley

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913-514-0503

Overland Park, KS 66223

Skills

* Patient relations
* Clinical education
* Staff scheduling
* Job applicant interviews
* Managing patient cases
* Organizing staff schedules
* Complying with regulatory guidelines
* Pharmacy Nurse in charge of ordering and maintaining all meds & controlled substances
* Ordered and maintained detailed records of transplanted tissue for surgery
* Troubleshooting all equipment, flow pts and cases for 3 ORs, 15 surgeons & their schedulers
* Customer Service for entire center
* Compliance with regulatory guidelines

Education and Training

08/1998

Associate Degree in Nursing

**Missouri Baptist Medical Center School of Nursing**

Town and Country, MO

Prerequisites for Nursing

**St. Louis Community College**

Kirkwood, MO

* 100+ volunteer hours completed at St. John’s hospital while preparing to enter Nursing School

Certifications

* Registered Nurse in Missouri #152330 & Kansas #14-85948-111
* Certified ACLS & BLS

Summary

Well-seasoned RN with more than ten years of ASC experience after graduating more than 20 years ago from hospital based nursing school. Committed to serving patients with compassion and respect, maintaining a positive attitude and a confident command of clinic and ambulatory surgery including plastics. Acute attention to detail, excellent organizational skills and great customer service. Using my calm demeanor and commitment to excellent service to help patients through their healing journey.

Experience

**Epic Surgery Center – Clinical Director**

*Leawood, KS*

*05/2009 – 07/2021*

* Certified Laser Safety Officer, experience with YAG PI, YAG Capsulotomy, Argon, SLT, CPC Diode, Stellaris laser equipment.
* Interviewed applicants and made recommendations for new hires
* Coordinated weekly work schedules for department employees
* Improved medical equipment competencies and best care practices through various on-going learning options
* Led and motivated 20+ employees through supervision, training and coaching on duties and daily operational activities
* Resolved conflicts promptly among physicians, nurses, and other healthcare employees to facilitate workflow
* Answered patient and family questions to educate on optimal treatment procedures
* Assisted physician with examinations, tests, and procedures
* Pharmacy nurse-ordered/maintained all pharmaceuticals including

**Favorite Healthcare Staffing – Staff Nurse**

*Kansas City, MO*

*12/2009 – 07/2015*

**Dermatology and Skin Cancer Center – Staff Nurse**

*Leawood, KS*

*07/2009 – 12/2009*

**Metro Spine & Rehab – Staff Nurse**

*Leawood, KS*

*03/2007 – 07/2009*

**Unity Health System – Private Duty Nurse**

*Earth City, MO*

*09/1998 – 08/2000*

**SSM DePaul Hospital – Health and Wellness Nurse**

*Bridgeton, MO*

*08/1998 – 10/1999*