

Sarah Chrisley

Occupational Health Center Manager

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I have had the opportunity to work in various healthcare delivery models including ER, ICU, Medsurg, Home Health, and Occupational Health. I'm currently in a leadership role where I strive to coach and mentor my direct reports as well as have a vital role in strategic business goals.

Authorized to work in the US for any employer

Work Experience

Occupational Health Center Manager

Premise Health - Dublin, VA

January 2021 to Present

Currently the OHC manager. Some of my responsibilities include Worker's Compensation case management, tracking/logging worker's compensation information and relaying this information to the client, day to day clinic management, payroll, schedules, event organization, and communications with the client.

Practice Supervisor

Carilion Clinic - Roanoke, VA

February 2019 to August 2021

Currently a Practice Supervisor at Carilion's Institute of Orthopaedics and Neurosciences. I currently oversee Sports Medicine, Upper extremity, and foot/ankle. I have 35+ direct reports and collaborate with 25+ providers (surgeons and PAs).

Director of Nursing

Warm Hearth at Home - Blacksburg, VA

March 2020 to January 2021

RN

LewisGale Regional Health System - Pulaski, VA

June 2017 to 2018

ICU

RN Charge Nurse

Carilion Clinic - Christiansburg, VA

January 2013 to June 2017

EMERGENCY DEPARTMENT

RN

LewisGale Regional Health System - Pulaski, VA

January 2011 to January 2013

Emergency Department

Education

Bachelor's in Nursing

Radford University - Radford, VA
2006 to 2010

Nursing Licenses

RN

Skills

- Critical Care
- Home Health - OASIS nurse
- Hospital
- RN
- Nurse Management
- Administrative Experience
- Scheduling
- Payroll
- Billing
- EMR
- Customer Service
- Office Management
- Microsoft Excel
- Outlook
- ICU Experience
- Medication Administration
- Triage
- Epic
- Infection Control Training
- Healthcare Management
- Kronos
- Patient Care
- Supervising Experience
- Case Management
- Acute care
- Management
- Recruiting

- Microsoft Office
- Medical office experience
- Home care

Certifications and Licenses

BLS for Healthcare Providers

ACLS

PALS

BLS, ACLS

Additional Information

Skills and Duties:

- Manage 35+ direct reports
- work as RN in clinic when coverage is needed
- observe clinic
- develop opportunities to promote our clinic in the communities (contracts with area colleges/universities)
- operate within budgetary guidelines
- strategic planning for new providers/services/staff
- Staff schedules
- payroll
- oversee staff use of PTO
- develop/improve departmental policies and guidelines
- problem solve patient complaints
- service recovery
- closely work with providers to improve clinic efficiency
- conduct interviews for varying positions (CMA,LPN,RN,ATC,Liason)
- develop and deliver performance improvement discussions
- develop and deliver disciplinary actions up to and including separation from employment
- gather quotes from vendors to submit capital requests for department improvements
- develop and implement strategies to improve patient experience based on identified key drivers
- develop and implement strategies to improve employee engagement based on feedback and identified key drivers
- performance reviews
- decide and implement merit increases
- assist in clinic as needed
- mentor employees
- conduct TJC preparation rounds
- conduct infection control rounds
- conduct Board of Pharmacy rounds
- collaborate daily with multiple departments
- Chair of TJC/Infection Control Committee

- Chair of CMA committee

Leadership courses completed:

- Employee Labor Laws
- Hiring Right
- Challenging Conversations
- Emotional Intelligence
- Retention Strategies
- Crucial Conversations
- Feedback is a gift
- Kronos for managers
- Employee Engagement Strategies
- Cultural Diversity