

**Lucia Salas
9635 S. Sacramento Ave
Evergreen Park, IL. 60805
773.934.7548**

To Whom It May Concern:

Please review my resume for the Registered Nurse position. My current job is at Northwestern Palos Hospital in the medical surgical unit. I have 2 years of experience in the medical surgical unit, along with home health experience. I currently have an Associates Degree in Nursing, graduate from Moraine Valley Community College, as well as currently enrolled in the BSN program, through Capella University.

I look forward in hearing from you for further discussion of any job openings at OSF.

Sincerely,

Lucia Salas RN

LUCIA SALAS
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Experience

Northwestern Palos Health- Current job

February 2020- Registered Nurse/Medical Surgical unit

- **Administered medications, provided treatments and assisted with activities of daily living.**
- **Performed patient assessments in accordance with standards and as appropriate to patient condition, age, and services to be provided**
- **Maintained patient's critical records and assisted with execution of the physician's orders**
- **Developed plan of care that included educational and discharge planning interventions**
- **Administered treatments and sterile procedures**
- **Provided preoperative and postoperative education to patients and their families**
- **Participated in education and instructions preceding patient's discharge**
- **Experience with G-tubes, J-tubes, tracheostomies, foley catheters, vent patients.**
- **Peripheral IV start proficient**
- **Preceptor for new nurses and student nurses**
- **Proficient in EPIC database**

February 2019- Present-Sunny hill home health

Home Health Nurse Full-time (30-35 visits/week)

- **Perform evaluation tasks, including vital signs and medication review**

- **Administer medication as prescribed by the patient's Physician**
- **Educate patients and their families on proper home health care strategies and procedures**
- **Dress or redress open wounds and assess progress of healing**
- **Listen to the patient and respond to concerns or requests**
- **Coordinate with Occupational Therapists, Physical Therapists, Physicians and anyone else involved in the patient's care plan**
- **Documents all care, intervention and care coordination per law, regulation and agency policy.**

**July 2018-February 2019- Sunny hill Home Health
Home health Assistant Nurse**

- **Assess patient condition by monitoring vital signs; keep family informed**
- **Records patient information by making entries in patient charts; notifying agency nursing supervisor of changing or unusual conditions.**
- **Help patients care for themselves by introducing and teaching assisted living techniques, such as using a cane or walker, using special utensils to eat, using special techniques and equipment for personal hygiene needs.**
- **Assists patients with bath/showers, grooming, etc.**

**July 2018- February 2019- Advocate Christ Medical Center
Certified Nurse Assistant**

- **Record vital signs, including blood pressure, pulse, temperature, and respiration rate as requested by staff.**
- **Answer patient calls/call lights**
- **Turning and reposition bedridden patients**

- **Providing physical support for patients or residents with daily activities and personal hygiene, including bathing, dressing, getting out of bed, - using the toilet, walking, standing or exercising.**
- **Examine patients to detect issues requiring medical care, including open wounds, bruises or blood in urine.**

2009 – 2012 Marque Medicos

Chicago IL.

Physical Therapist Aide/ Administrative Assistant

- **Follow Physical Therapist orders**
- **Teach patients new exercises**
- **Chart Preparation**
- **Fill out charts with updated information**
- **Modalities; IFC, Ultrasound**
- **Order supplies for clinic**
- **File charts**
- **Schedule MRI's, Neuro's, Pain Management, Physical Therapy**
- **Switchboard Operator**
- **Verify insurance, personal insurance and workers compensation**
- **Works with Advantx, EZ Biz, Microsoft Outlook, IWCC**
- **X-ray Developer**
- **Data Entry**
- **Translator; English, Spanish**
- **Send/receive mail, taking messages**

2007-2008 Watertower SurgiCenter

Chicago, IL.

Front Desk Receptionist/ Patient Services Rep.

- **Switchboard operator**
- **Make new files for patients**
- **Welcome patients and take them to designated rooms**
- **Send and receive faxes.**
- **Time card organizer**
- **Order Supplies for Surgeons**

Education

- **Enrolled in BSN program, expected graduation April 2022**
- **A.A.S RN Degree from Moraine Valley Community College**
- **Certified Nurse Assistant**
- **Completion of 40 clinical hours in “The Villa Residence” in Evergreen Park**
- **CPR certified**
- **Clinical experience: *Palos Community Hospital- Med-Surg unit, Little Company of Mary- Telemetry unit, Mother-baby unit, Loyola Hospital- Ortho unit.***

Highlights

- **Strong organizational and detail-oriented skills.**
- **Excellent communication skills**
- **Critical thinking skills**
- **Strong leadership skills**
- **Able to effectively handle multiple tasks simultaneously.**
- **Excellent written, verbal, interpersonal and communication skills**
- **Demonstrates ability to acquire and apply knowledge rapidly.**
- **Ability to prioritize projects and meet deadlines.**
- **Independent; work with minimal supervision**
- **Typing skills 85 WPM**
- **Bilingual- Spanish**
- **Strong problem solver**
- **Self-motivator**
- **Patient advocacy and supporter**

