

Anna Kay Adams

hardworking, dependable, trustworthy, honest, caring, kind.

Minneapolis, MN

-Email me on Indeed: <http://www.indeed.com/r/Anna-Kay-Adams/83afb8f97314899e>

Server , Busser , Caregiver , Certified Nursing Assistant , Home Health Aide , CNA , HHA , Human Service Technician PCA .

#readytowork

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Lead Home Health Aide

Whispering Pines - Anoka, MN

January 2017 to July 2020

I managed a house of 10 residents , made menus and ordered food weekly . The place was Assisted living but we had residents who needed full cares such as , cooking , cleaning , medication administration , assisted with all ads , catheter care , tube feedings , hoers .

CNA - Certified Nursing Assistant

Augustana Care - Minneapolis, MN

September 2016 to January 2017

Server/Waiter

Compass Group - Plymouth, MN

October 2015 to January 2016

Responsibilities

Take food orders and relay orders to kitchen , so they can be filled . Prepare food items such as bread bowls, salads, soups, and beverages . Stock service stations , such as utensils, condiments , and juice bar . Greeting customers , Cleaning and setting up tables . Folding napkins .

Accomplishments

I believe my quick learning really helped out , I always tried to to do my job but still do anything extra I could . I had a good attitude at work , always greeting others on my way in .

Skills Used

Quick on my feet , fast learning , easy to work with . Hard working .

Certified Nursing Assistant

Whispering Pines - Anoka, MN

May 2014 to March 2015

Responsibilities

I assist with any needs that a resident might not be able to do on their own, for instance going to the bathroom, escorts out to breakfast, wheelchair in/out of bed transfers, showers, medication administration, ect. MAINLY JOB DESCRIPTION OF A CNA.

Accomplishments

Working at Whispering Pines, their employees are great caregivers they showed me the ins and outs of the way they maintain the facility, while caring for the residents. All in all, I bring in a good attitude at work, help out when I can so that we are not behind and everyone can go home on time, we are a team and as long as I remember that I know my co workers will be happy.

Skills Used

problem solving, quick thinking, basic human compassion, patience, and kindness.

Education

Certified Nursing Assistant Certificate/ Home Health Aide in Nursing

Century College - Woodbury, MN

2014 to 2014

High school diploma

High School For Recording Arts

September 2008 to June 2010

Skills

- receptionist
- medical terminology
- Medication Administration
- Caregiving
- Laundry
- Nursing
- Home Care
- Patient Care
- Tube Feeding
- Vital Signs
- Catheter Care
- Meal Preparation

Certifications and Licenses

CNA