**Diane-Thelma Ndenge Chenyi**

621 Reaney Ave. St.Paul MN 55130

Tel: 715-410-9155 ndengendenge@gmail.com

**PROFESSIONAL SUMMARY**

 - Excellent communication skills along with, professional telephone etiquette.

 - Creative, self-motivated, and innovative and have a great sense of humor.

 - Possess sound judgment and excellent decision-making skills

 - Can work under pressure to meet targeted goals.

 - Leadership skills

 -Working towards my associates degree in the field of Human Services.

 - Holder of the Certified Nursing Assistant (CNA) diploma.

 - Hands on experience as a CNA for over 3 years.

**EDUCATION**

**Wisconsin Indianhead Technical College, 2019**

**Human Services Associate Degree**

**WITC, New Richmond Campus** 2017

Certified Nursing Assistant (CNA)

**New Richmond High School**, Class of 2017

High School Diploma

**WORK EXPERIENCE**

**Christian Community Homes and Services, Hudson WI**

**Certified Nursing Assistant (CNA) June 2017 to Present**

* Assist in providing personal hygiene including different forms of bathing, oral care, skin and nail care and hand washing, grooming, dressing etc.
* Assist clients with toileting including bowel and bladder retraining and perineal care, bed making, mobility, transferring, positioning ambulation and range of motion.
* Assist in documenting accurately all care given, including dietary intake and output, temperature, weight, blood pressure pulse and respiration, using approved abbreviations and descriptive terms as required.
* Assist in maintaining the confidentiality of all resident care information and how to assure resident’s rights and privacy are protected at all times per HIPAA.
* Assist on reporting to Charge-nurses on duty all abnormal changes observed in residents while providing their care. Also conducts end of shift briefing reports to oncoming staff during shift exchange.
* Assist in serving residents their meals and motivate and assist them with the intake of nourishment and fluids. Answer all call signals and requests of residents immediately.
* Assist in maintaining the nursing unit and the general environment in a clean and orderly manner also assisting with resident laundry washing.
* Operate most equipment in a safe manner.

 **ST CROIX HEALTH CENTER, NEW RICHMOND WI**

**Certified Nursing Assistant (CNA) November 2018 to Present**

* Assist in providing personal hygiene including different forms of bathing, oral care, skin and nail care and hand washing, grooming, dressing etc.
* Assist clients with toileting including bowel and bladder retraining and perineal care, bed making, mobility, transferring, positioning ambulation and range of motion.
* Assist in documenting accurately all care given, including dietary intake and output, temperature, weight, blood pressure pulse and respiration, using approved abbreviations and descriptive terms as required.
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* Assist in maintaining the nursing unit and the general environment in a clean and orderly manner also assisting with resident laundry washing.
* Operate most equipment in a safe manner.

**Presbyterian Homes- Deerfield, New Richmond- WI**

**Certified Nursing Assistant (CNA) Practical** April 2017 to May 2017

* Trained in providing personal hygiene including different forms of bathing, oral care, skin, and nail care and hand washing, grooming, dressing, etc.
* Assist clients with toileting including bowel and bladder retraining and perineal care, bed making, mobility, transferring, positioning ambulation and range of motion.
* Trained on accurate documentation of all care given, including dietary intake and output, temperature, weight, blood pressure, pulse, and respiration, using approved abbreviations and descriptive terms as required.
* Trained in maintaining the confidentiality of all resident care information and how to assure resident’s rights and privacy are protected at all times per HIPAA.
* Trained on how to report to nurse on duty all abnormal changes observed in residents while providing their care. Also conducts end of shift briefing reports to oncoming staff during shift exchange.
* Assist in serving residents their meals and motivate and assist them with an intake of nourishment and fluids. Answer all call signals and requests of residents immediately.
* Trained in maintaining nursing unit in a clean and orderly manner and assist with resident laundry washing.
* Operate most equipment in a safe manner.

**McDonald, New Richmond WI**

**Customer Care Manager** January 2015 to April 2017

* Assist in taking orders and serving meals to clients
* Provide customer care services as a cashier
* Supervise co-workers assigned to my shift
* Also conducts end of shift briefing reports to oncoming staff during shift exchange.
* All other duties as assigned