# Melanie Payne

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To obtain a position as a part time Registered Nurse in a healthcare facility where I can use my skills, knowledge, and abilities to provide excellent patient-centered care.

Authorized to work in the US for any employer

# Work Experience

#### **RN LTAC**

Select Specialty Hospital - Memphis, TN October 2021 to Present

- Admitted and discharged patients
- Utilized the nursing process to assess, plan, intervene, and evaluate patient care
- Consulted and coordinated with healthcare team members
- Monitored, recorded and communicated patient condition
- · Provided daily medication administration and administration of all medications
- Treated life-threatening emergencies
- Performed administrative duties

#### RN

Baptist Memorial Health Care Corporation - Southaven, MS June 2020 to Present

- Administered medication and treatments through Point Click Care
- Delivered patient education
- · Admitted patients
- Provided nursing care for up to 7-8 patients per shift
- Collected and interpreted patient data
- · Facilitated the plan of care
- Formulated and evaluated health care plans

#### I PN II

Mid-Delta Home Health and Hospice - Charleston, MS August 2017 to September 2019

Perform skilled nursing care such as: taking vital signs, wound care, assessing patient related to admitting diagnoses, teachings on dietary and medication education to patient and patient caregiver, update physicians on any changes in diseases, refill medi-planners, call in refills if needed. Ensure patient understands of plan of care during home health episodes.

#### LPN II

Jackson Medical Mall Peds Clinic - Jackson, MS June 2016 to August 2017 Triage patients daily via in clinic or nurse triage line giving nursing advice and relaying message, medication refills, and patient request to the doctors. Rooming patients, cleaning/stocking rooms, administering vaccines/medications to patients, charting vaccinations into MIIX system, performing hearing and vision screening as apart of well check visits. Performing controls on point of care testing daily on hemoglobin, glucose, and urinalysis machine. Calling in verbal orders to pharmacies per MD request.

### LPN II

Yalobusha General Hospital/Nursing Home November 2015 to April 2016

Pass daily medications to residents, obtain and chart vital signs, Chart daily on residents, give injections as ordered, administer feedings and medications via peg tube, count narcotics at shift change, give daily report to on-coming nurse.

#### LPN II

Ruleville Nursing and Rehab Center - Ruleville, MS August 2015 to October 2015

Pass daily medications to residents, obtain and chart vital signs, Chart daily behaviors on residents, give injections as ordered, call/fax in medication orders, administer feedings and medications via peg tube, count narcotics at shift change,

### **Certified Phlebotomist**

Aaron E. Henry Community Health Center - Batesville, MS October 2011 to August 2014

Lab Technician, draw blood(venous/capillary), perform in house testing such as; HIV, urinalysis, hemoglobin/hematocrit, and blood sugars; order labs, collect specimens, use of centrifuge, communicate with patients within the community

# Education

# Associate's degree in Nursing

Coahoma Community College - Clarksdale, MS July 2019 to May 2020

#### Certificate

Holmes Community College - Grenada, MS August 2014 to June 2015

### AA degree

Holmes Community College - Grenada, MS August 2012 to May 2014

# **High School Diploma**

Charleston High School - Charleston, MS August 2003 to May 2007

# Skills

- IV Therapy (6 years)
- CPR certified (7 years)
- TB certified (5 years)
- Venipuncture (7 years)
- EMR Systems (7 years)
- Phlebotomy (7 years)
- Experience Administering Injections (5 years)
- Hospice Care (3 years)
- Patient Care (7 years)
- Triage (7 years)
- Laboratory Experience (7 years)
- Medication Administration (5 years)
- Nursing (5 years)
- Epic (9 years)
- Medical Office Experience

# Certifications and Licenses

### RN

July 2020 to December 2020

### **BLS Certification**

### **ACLS**

September 2021 to September 2023