Myesha Freeman

Minneapolis, MN
-Email me on Indeed: http://www.indeed.com/r/Myesha-Freeman/1ff43da805b34dba

Work Experience

Personal Assistant

Abbey Care - Saint Paul, MN
December 2014 to Present

15 years of PCA care medication assistance
senior care

Front Desk Receptionist

Wyndham Hotels & Resorts - Mounds View, MN
November 2019 to July 2020

CNA - Certified Nursing Assistant

Cerenity Senior Care - Saint Paul, MN
June 2014 to December 2015

Assistant General Manager

Drury Inn & Suites Hotel - Russellville, KY
March 2011 to September 2014

Education

Associate in Cosmetology

Saint Paul College-A Community and Technical College - Saint Paul, MN
August 2019 to Present

Associate in Science

Saint Paul College-A Community and Technical College - Saint Paul, MN
August 2018 to May 2020

High school diploma or GED

Skills

- Customer Service
- Care Giver
- Personal Care
- CNA
- Home Health
- PA

- Nanny
- Microsoft Powerpoint (7 years)
- Customer Service (8 years)
- Computer Skills (10+ years)
- Front Desk (3 years)
- Caregiving
- Nannying
- Microsoft Office (7 years)
- Office Experience (7 years)
- Excel (8 years)
- Personal Assistant Experience
- Senior Care
- Childcare
- Meal Preparation
- Home Care
- Alzheimer's Care
- Dementia Care
- Vital Signs
- Administrative Experience
- Babysitting
- Word Processing
- Cooking
- Data Entry
- Office Management
- Nursing
- Medical Records
- Phone Etiquette
- Event Planning
- English
- Clerical Experience
- Hospice Care
- Microsoft Office (10+ years)
- Microsoft Outlook (10+ years)
- Organizational Skills (10+ years)
- Medical Billing
- Hospital Experience
- Medical Office Experience
- Laundry
- Teaching
- Patient Care

- HIPAA
- Medical Scheduling
- Sales Experience
- Merchandising
- Microsoft Access
- Typing
- Restaurant experience
- Supervising experience
- Team management
- Food industry
- Payroll
- Leadership
- Financial services
- Cash handling
- Loan processing
- Hotel experience
- Management
- Data collection
- Windows
- Dispatching
- Scripting
- Account management
- B2B
- Recruiting
- Medication administration
- Memory care
- Banking
- Sales
- Customer support
- SAP
- Guest services
- Continuous improvement
- SharePoint
- Account reconciliation
- Retail sales
- Direct support
- Google Suite
- Bilingual
- Hotel management
- Upselling

- Hospitality
- Management
- Serving
- Mobile applications

Certifications and Licenses

CPR

Certified Nursing Assistant (CNA)

First Aid Certification

Additional Information

Cosmetology student