# Seth Phillips

# Hard working & Diligent

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Authorized to work in the US for any employer

# Work Experience

#### **Psychiatric Technician**

Northwest Missouri Psychiatric Rehabilitation Center - Saint Joseph, MO September 2021 to Present

I work as a psychiatric technician and my job is that of a Nurse Aid. I work under the nurse checking vitals, making rounds every 15 minutes, prepping for meals, geriatric care, etc.

## **Assistant Manager and Barista**

Caribou Coffee, Hy-Vee, Inc. - Saint Joseph, MO January 2020 to Present

I interact with customers in a personable and service-oriented manner, while maintaining the daily operations. It's my job as assistant manager to be the acting manager if my superior isn't around, meaning, making sure everything runs smoothly and gets done correctly.

## **Server and Trainer**

OLD WEST CAFE - Arlington, TX December 2016 to October 2019

Responsible for taking care of customers, providing excellent customer service, and overseeing all aspects of the restaurant. I worked in every front of the house position at this restaurant. I was responsible for ticket times and being a shift leader. I left this position to focus and go to school full time.

#### Server/Waiter

Mimi's Cafe - Arlington, TX June 2016 to November 2016

Responsible for taking care of customers, providing excellent customer service, and overseeing all aspects of the restaurant. I loved working here and stayed in this position for 5 months. I left there to work at another restaurant.

#### Server/Waiter

Cheddar's Scratch Kitchen - Arlington, TX February 2016 to June 2016

Responsible for taking care of customers, providing excellent customer service, and overseeing all aspects of the restaurant. I was employed here for four great months and moved on because I got a better opportunity.

## Education

# High school or equivalent in General Studies

Central High School - Saint Joseph, MO

August 2013 to May 2015

## Skills

- Cashier (2 years)
- Server Trainer (1 year)
- Server (4 years)
- POS (2 years)
- Communication skills (3 years)
- Microsoft Office (5 years)
- Food Preparation
- Restaurant Experience
- Busser
- Cooking
- Food Service
- Food Safety
- Barista Experience
- Coffee Experience
- Host/Hostess
- Cash Handling

## Certifications and Licenses

## **Food Handler**

February 2016 to Present

## **TABC**

February 2016 to Present

food handler certificate

**CPR Certification** 

**First Aid Certification** 

**CNA**