

Kimberly Turner

Patient Care Technician/ Patient Service Representative - Unity Point

Colona, IL 61241

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Pursue a career in the healthcare field providing excellent patient care and satisfaction but also offers growth opportunities and allows utilization of previous skills and experience.

Work Experience

Registered Nurse

UnityPoint Clinic - Moline, IL

March 2022 to Present

- Room Patients
- Performed direct clinic nursing administrative duties
- Answer phone calls
- Triage patient calls
- Refill medications

Registered Nurse

Genesis Health System - Davenport, IA

June 2021 to Present

Room patients, perform thorough intake, obtain vitals, transport patients, chart patient health information, administer vaccinations

Front Desk Receptionist

HAMMOND HENRY HOSPITAL - Geneseo, IL

September 2018 to Present

Answer phone calls, schedule appointments, check in patients for appointments, scan patient documents

Patient Care Technician/ Patient Service Representative

Unity Point

October 2014 to Present

- Aided in patient admissions and discharges
- Assisted coworkers with daily patient care and other tasks as needed
- Charted properly every shift
- Practiced proper Personal Protect Equipment and Infection Control procedures

Education

Associate's in Nursing

Eastern Iowa Community Colleges - Bettendorf, IA

August 2019 to July 2021

certificate

Lincoln Land Community College - Taylorville, IL
August 2013 to December 2013

Skills

- Customer Service Skills
- Filing
- Microsoft
- Microsoft Word
- Receptionist
- Scheduling
- Data Entry
- Nursing
- Triage
- Vital Signs
- EMR Systems

Certifications and Licenses

CNA

Present

CPR Certification

Assessments

Medical Terminology — Highly Proficient

February 2020

Understanding and using medical terminology

Full results: [Highly Proficient](#)

Scheduling — Proficient

February 2020

Cross-referencing agendas and itineraries to avoid scheduling conflicts.

Full results: [Proficient](#)

Personality: Customer Service Fit — Proficient

September 2019

Assesses personality traits that result in high-quality customer service.

Full results: [Proficient](#)

Typing — Expert

September 2019

Transcribing text using a standard keyboard

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.