

Maya El sayed

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Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Senior Medical Arabic Interpreter

Various Contract Positions - Remotely

April 2009 to Present

- Manage high volume of calls while simultaneously providing interpretation to different clients (private clinics, hospitals, emergency rooms, etc.)
- Translates documents over the phone into audio messages as needed
- Clear language and cultural barriers between the non-English & and English speakers.
- Maintain confidentiality all times for conversations.
- Followe HIPPA compliance rules in health care settings and reported any violation.

Dialysis Patient Care Technician

Fresenius Medical Care - Perrysburg, OH

August 2019 to February 2020

- Welcome assigned patients and inquire as to their well-being since their last treatment. Report any complaints or observations to the nurse supervisor.
- Evaluate vascular access for patency and report any unusual findings to nurse supervisor.
- Obtain necessary pre and post treatment vital signs and weight. Report unusual findings to nurse supervisor.
- Perform vascular access evaluation pre-treatment and report unusual findings to nurse supervisor.
- Perform vascular access cannulation and report any difficulties in cannulation or unusual findings to nurse supervisor.
- Perform administration of Heparin as delegated or as allowed by state law.
- Initiate dialysis treatment according to prescribed orders including blood flow (QB) and dialysate flow (QD).
- Obtain vital signs prior to reinfusion; perform all relevant functions necessary for the discontinuation of treatment - document.
- Maintain environmental integrity and aesthetics - ensure all areas are safe and clean.
- Clean and disinfect dialysis machine surface, chair, equipment, and surrounding area between treatments according to facility policy.
- Perform all required pretreatment dialysis machine alarm testing including Pressure Holding (PHT).

Dialysis Patient Care Technician

DaVita - Perrysburg, OH

June 2018 to September 2019

- Maumee Bay - OH, Patient Care Tech - Full time June 2018 - Sep 2019

- Receives patient into treatment/exam area; weighs patient, takes temperature and blood pressure pre- and post-dialysis; documents on all dialysis flow sheets
- Performs and records vital signs and all other parameters of ESRD patients as per DaVita policy and/or state regulations; obtains blood samples and culture specimens and prepares for shipment
- Collects patient data, including but not limited to: monitors and documents status of vascular accesses
- Reviews dialysis prescription, notes general physical and mental condition of patient through observation and interview, obtains information and/or data to determine compliance to dietary or medication regimen; documents observations
- Performs clerical duties as needed which may include filing, lab requisitions, scheduling appointments, answering phones, ordering supplies, billing, copying, faxing, data entry, maintaining patient charts

Companion

Renewal Care - New York, NY

April 2016 to December 2016

- Provided companionship to Alzheimer and/or dementia's patients mostly at night
- Assisted with light housekeeping
- Played different games with patients

Sales Associate

Macy's - St. Louis, MO

August 2007 to 2010

- Collaborated with the Retail Store Manager in maximizing sales beyond \$500,000 daily and profitability through focusing on key business initiatives, store presentation, marketing execution, inventory management, customer service, loss prevention, risk management, and daily operational cost control
- Met established sales objectives by selling Macys products and services

Volunteer

Barnes Jewish Hospital in Siteman Cancer center

August 2008 to December 2008

- Assist Nurses and the staff of the hospital to complete their daily tasks dealing with patients
- Transporting patients to their destination inside the hospital.
- Provide blanket, snacks to patients upon request.
- Reassure patients when needed while receiving their chemotherapy.

Cabin Crew (Team Leader)

Gulf Air - Abu Dhabi, AE

May 2003 to August 2006

- Provided safety and security of Gulf Air's passengers while onboard
- Maintained daily log of activities and assisting other departments in report writing
- Briefed junior flight attendants to ensure rules and regulations compliance.

Executive Secretary

Al Amen Publishing Company - Cairo, EG

January 1999 to April 2003

- Coordinated administrative, fiscal and personnel activities for the company
- Performed research to create statistical reports, letters, memos, and legal documents
- Prepared correspondence on notes in Arabic & English
- Prepared invoices for published books for local and international (gulf region countries) clients.

Education

Associate of Liberal Arts in Liberal Arts

Saint Louis Community College

December 2009

Bachelor's in Business Administration

Aine Shams University - Cairo

June 1995 to September 1999

Skills

- Knowledge of HIPPA Laws & Regulations.
- Exceptional Communication and Customer services skills and team player experience.
- Experienced Dialysis technician
- Interpretation
- Translation
- Arabic
- Retail Management
- Vital Signs
- Microsoft Office (3 years)

Certifications and Licenses

Certified Hemodialysis Technologist/ Technician (CHT) - BONENT

July 2019 to July 2023

CPR Certification

CPR Certification