

# Svetlana Singer

Eden Prairie, MN 55347

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+1 612 380 1746

Highly skilled professional who excels at relationship building. Knowledgeable in providing friendly, thorough customer service to clients, families, and fellow professionals.

Authorized to work in the US for any employer

## Work Experience

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### **Certified Nursing Assistant**

The Waters Senior Living - Excelsior, MN

September 2019 to Present

Providing compassionate care to residents in memory care.

- Provide tender, person-centered care.
- Turning and repositioning bedridden patients.
- Ensure residents receive appropriate diet by reviewing their dietary restrictions and food allergies.
- Assist with activities of daily living.
- Ensure safety and quality care.
- Record vital signs, including blood pressure, temperature, and pulse.
- Noting observations of patient behavior, including complaints, or physical symptoms to nurses.
- Pass out medication at scheduled times.
- Assist with light housekeeping, laundry, and dining services.
- Restock supplies as needed.

### **Certified Nursing Assistant**

Good Samaritan - Waconia, MN

January 2019 to December 2019

Providing outstanding patient care and physical support for patients and residents on a daily basis.

- Answer patient calls and determine how best to assist them.
- Monitor patient stability by checking vital signs and recording intake information.
- Follow individualized care plans for 30+ residents.
- Provide safe bedside care and support to residents.
- Assist residents with daily activities.
- Deliver passionate support and assistance to residents and their families.

### **Concierge**

Hair Proz - Minnetonka, MN

February 2016 to February 2018

Provide customer service to all salon customers.

- Schedule all appointments for customers.
- Monitor phone calls and answer any inquiries about services.
- Handle payment transactions.
- Greet customers and provide information about salon services and retail products.

## Education

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### **COSMETOLOGY**

AVEDA INSTITUTE

2013 to 2014

SOUTHWEST CHRISTIAN HIGH SCHOOL

2009 to 2013

## Nursing Licenses

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### **CRNA**

Expires: January 2022

State: MN

## Skills

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- Excellent communication and people skills  
Attention to Detail  
Proficient in Microsoft Outlook, Word, Excel, and PowerPoint  
Task Oriented  
Quick thinking, assessing, and resolution skills  
Ability to multitask and work in a fast-paced environment  
People Oriented  
Independent task starter
- Memory Care
- Vital Signs
- Laundry
- Home Care

## Certifications and Licenses

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### **CNA**