Kendy Martinez

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# Objective

Dependable, caring, and compassionate individual who takes pride in my work and with the care of the patients. I am selfless and love working in a team-oriented environment. I am extremely excited and motivated to begin this new chapter in my life as a registered nurse.

# Experience

## October 2020- PRESENT

### Interim Healthcare, Libertyville, IL *- CNA*

* Assist residents with ADL’s
* Vitals (blood pressure, temperature, pulse, and respiration)
* Transport residents from bed to chair

## August 2016 - September 2020

### Morneau Shepell, Vernon Hills, IL *- Pension specialist*

* Educate participants on their retirement benefits
* Assisted participants with navigating the website programs
* Walked participants through the step by step process on how to commence their benefit
* Multi task during calls while also processing information on the participants files

## November 2014 - May 2015

### NICL laboratories, Northbrook, IL *- Client response team*

* Report results to the nurses and doctors at the healthcare facilities
* Take approximately 30-40 call an hour
* Responsible for sending out a phlebotomist for a stat draw, follow up with the hospital, and fax over the result to the facility.
* Take Inbound and outbound calls
* Schedule new blood draws

## January 2014-October 2014

### Primecare, Schaumburg, IL *- Scheduler/ Medical assistant*

* Scheduled doctor visits at home
* Build daily schedules for the doctor and their aids
* Scan documents
* Take inbound and outbound calls

# Education

## August 2019 - September 2021

### Herzing University, Kenosha, WI *- BSN*

## August 2016-May 2019

### College of lake County, Grayslake, IL

## June 2007

### Wheeling High School, Wheeling, IL

## 

# Licenses

## March 2022-Kenosha WI

### RN (Registered Nurse)

## July 2016-Grayslake, IL

### Certified Nurse Assistant

# Skills

* Bilingual (English and Spanish)
* Excel, Microsoft word
* Communication skills
* Leadership
* Problem solving
* Time management
* Active listening