

# INGRID RAMIREZ, BSN

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## OBJECTIVE

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Energetic professional with a kind heart and caring smile for patients of all ages and needs, seeking long term nursing position utilizing medical and nursing education.

## SUMMARY OF QUALIFICATIONS

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- Bilingual: English and Spanish
- Team oriented, highly cooperative, team player
- Positive attitude with calm composure during crisis
- Works effectively and efficiently with interprofessional healthcare team
- Ability to multitask
- Dependable, reliable and punctual

## Licenses/Certifications

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- Registered Nurse: License # 95234054
- Basic life Support (BLS) for healthcare providers
- Advance Cardiac Life Support Certified (ACLS)
- Pediatric Advanced Life Support Certified (PALS)

## EDUCATION

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**West Coast University**, Anaheim, CA 06/2016 – 08/2018

Bachelor's of Science in Nursing,

**California University of Fullerton**, Fullerton, CA 08/2007 – 06/2014

Bachelor's of Health Science

## STUDENT RN CLINICAL ROTATION

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**VILLA ELENA HEALTHCARE CENTER NORWALK, CA –LONG TERM CARE NURSING HOME**

(90 HOURS)

**ST. FRANCIS MEDICAL CENTER LYNWOOD, CA-MEDICAL SURGICAL DEPARTMENT (135 HOURS)**

**ST. FRANCIS MEDICAL CENTER LYNWOOD, CA-MENTAL HEALTH DEPARTMENT (90 HOURS)**

**WEST ANAHEIM MEDICAL CENTER ANAHEIM, CA-MEDICAL SURGICAL DEPARTMENT (135 HOURS)**

**OC MEMORIAL HOSPITAL, FOUNTAIN VALLEY, CA-ANTE-PARTUM, LABOR AND DELIVERY, NICU (67.5 HOURS)**

**CHOC CHILDREN'S HOSPITAL, ORANGE COUNTY, CA-ONCOLOGY, PICU, NICU, CARDIOLOGY UNIT (67.5 HOURS)**

**SULTAN ADULT DAY HEALTH CARE, ANAHEIM, CA (90 HOURS)**

**UNIVERSITY CALIFORNIA OF IRVINE, IRVINE, CA-MEDICAL SURGICAL-ICU, BURN UNIT, NUEROLOGY-ICU, EMERGENCY DEPARTMENT (135 HOURS)**

**LA PALMA INTERCOMMUNITY HOSPITAL, LA PALMA, CA- TELEMETRY UNIT, EMERGENCY DEPARTMENT, INTENSIVE CARE UNIT (90 HOURS)**

## WORK EXPEREINCE

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**Registered Nurse- Exer Urgent Care, Rolling Hill Estates, CA 01/2021-Present**

- Practices standard precautions and disease specific precautions by proper utilization of handwashing and proper protective equipment
- Triage patients while obtaining vital signs a through history and nursing assessment
- Administers prescribed medications and treatments in accordance with approved nursing techniques
- Prepares equipment and aids provider during treatment and examination
- Observes patient, records significant conditions and reactions, and notifies provider of patient condition as well as any changes to the patient conditions: reaction to drugs and treatments

**Administrative Assistant- Exer Urgent Care, Rolling Hills Estates, CA 08/2020-01/2021**

- Ability to multi-task and work well under pressure
- Acquire increasing expertise in electronic billing system and electronic health record system codonix
- Collect insurance information, verify patient demographics, process payments, and post patient balances
- Responsible for handling confidential records. Verifies information for correctness, places paperwork in proper order for physician examination and files and distributes data in proper place.

**Administrative Assistant- Eye Physicians of Long Beach, Long Beach, CA, 06/2015-08/2020**

- Greeted patients and respond to patient's inquiries, request, and issues in a timely manner to resolve patient concerns
- Verified insurance eligibility, submit authorization, collected copays, deductibles, and payments from patients
- Respond to phone calls, schedule diagnostic appointments, procedures, and medical consultations