

# Tywarren Ollie

Murfreesboro, TN 98499

[bustaollie@gmail.com](mailto:bustaollie@gmail.com)

+1 901 618 6424

Authorized to work in the US for any employer

## Work Experience

---

Alpha Phi Alpha Fraternity Inc

April 2017 to Present

A.H.A BLS/CPR and First Aid Certified April 2019- Present

### **Healthcare Office Manager**

H.O.U.S.E Healthcare AGENCY - Memphis, TN

January 2017 to December 2017

- Filed important documents
- Soul support staff member for all agents
- Developed payroll
- Created work schedules
  
- Communicated with clients/business partners
- Managed multiple accounts
- Increased office efficiency
- Established innovative procedures

### Clinical Rotations

- Mental Health: Murfreesboro Veterans Administration (60 hrs.)
- Fundamentals: Tri Star Centennial Medical Center (60 hrs.)
- Adult Health I: Tri Star Skyline Medical Center Nashville (60 hrs.)
- Adult Health II: Tri Star Centennial Medical Center Nashville (60 hrs.)
- Adult Health III Saint Thomas West Nashville (60 hrs.)
- Tri Star Summit Hospital: Hermitage (150 hrs.)

### AWARDS/PROFESSIONAL AFFILIATIONS/ Certifications

- Alpha Kappa Psi Professional Business Frat. September 2016 - Present
- NAACP August 2013 - August 2014

## Education

---

### **Bachelor of Science in Nursing**

South College - Nashville, TN

March 2021

## **Bachelor of Science in Healthcare Administration**

Middle Tennessee State University - Murfreesboro, TN

December 2017

### Skills

---

- Nursing (1 year)
- Vital Signs (2 years)
- Medication Administration (2 years)
- Hospital Experience
- Account Management
- Experience Administering Injections
- Laboratory Experience
- Patient Care
- Critical care experience
- Basic IV
- EMR systems
- Medical office experience
- Triage
- ICU experience
- Anatomy knowledge
- Patient monitoring
- Documentation review

### Certifications and Licenses

---

#### **Registered Nurse (RN)**

August 2021 to February 2023

#### **CPI Certification**

#### **Compact State Nurse License**

#### **AHA Certification**

### Additional Information

---

BLS CERTIFIED