

# Jennifer Velasquez

*CURRENT ADDRESS*  
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Worcester MA, 01602

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(203) 947-3971

*PERMANENT ADDRESS*  
55 Sleepy Hollow Drive  
Danbury, CT 06810

## EDUCATION

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**University of Massachusetts at Amherst** Amherst, MA  
**College of Natural Sciences**  
*Bachelor of Science in **Biology** on Pre-Dental Track* May 2017  
Minor: *Spanish*  
Cumulative GPA: **3.442**

**University of Worcester Medical School** Worcester, MA  
**GEP-DNP Accelerated Program on FNP Track**  
*NCLEX Prepared degree* May 2019

## EXPERIENCE

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**Occupational Health Connections** Acton, MA  
*Registered Nurse* December 2021– Current

- Demonstrates organizational skills that maintain safe delivery of the standard of care for patients
- Performs health screenings and health assessments to all employees
- Helps coordinate, promote, and facilitate employee health and wellness programs
- Performs Covid-19 screenings and Covid-19 tests to employees

**Baystate Wing Hospital** Palmer, MA  
*Registered Nurse* November 2020– October 2021

- Demonstrates organizational skills that maintain safe delivery of the standard of care for assigned patients/families
- Manages own assignment by delegating effectively based on patient needs and skills of team members
- Administers medications and treatments according to policy/procedure
- Conducts accurate age appropriate, clinical assessments, recognizing acute changes in patient status and intervening
- Demonstrates caring practices that creates a compassionate, supportive, and therapeutic environment for patients and staff
- Develops a comprehensive discharge plan utilizing appropriate resources and referrals including community resources
- Actively participates in interdisciplinary patient care rounds. Documents plan and communicates to patients.

**Hadley Elementary School** Hadley, MA  
*Special Education Paraprofessional* October 2018 – June 2019

- Assisted teacher with conducting lessons, managing the classroom and developing materials
- Tracked student progress during the school year with ABA and report what the students are learning
- Empowered students through programs designed to enhance their academic and social achievements
- Acted as a nurturing and encouraging influence for students during lessons
- Monitored the classroom and minimize distractions and disruptions while providing engaging teaching techniques

**Amherst Medical Associates** Amherst, MA  
*Receptionist* September 2017– October 2018

- Greeted patients warmly as they arrived and verified all their personal information as well as taking any copayments
- Scheduled and rescheduled appointments as needed being flexible with the patient
- Completed transportation forms in a timely manner so patients could get to their appointments
- Assisted the doctors and medical assistants by relaying important patient information
- Quickly responded to any emergency that arose in the office and responded accordingly

## ACTIVITIES

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**University of Massachusetts Medical School Medical Spanish** September 2019 – Present

- Attend monthly meetings to learn medical vocabulary in Spanish
- Met with professional translators to practice Spanish

**University of Massachusetts Medical School Cuddle Buddies** September 2019- Present

- Go to NICU and cradle infants who may be premature or going through opioid withdrawal
- Provide skin to skin contact for the infants and either talk to them or tell them stories

## SKILLS

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*Software:* Proficient in Microsoft Word, Excel, PowerPoint, Publisher, Epic, and EClinical Works, ABA testing, CIS  
*Language:* Fluent in Spanish, proficient in Portuguese

*Certifications:* Registered Nurse, CPR, first aid, AED