

# Maria Regalado

## LPN

Trevor, WI 53179

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+1 262 960 7135

Authorized to work in the US for any employer

## Work Experience

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### **Medical Interpreter and Translator**

KCHC - Kenosha, WI

March 2018 to Present

- Interpret for medical, behavioral health, and dental services
- Precisely and accurately interpret critical medical advice and information given by the provider
- Assist in translating medical text on behalf of internal or external customers and/or patient education, marketing, medical bulletins, drug data sheets, and technical documentation
- Maintain strict patient confidentiality in accordance with HIPAA policies and standards
- Provides occasional services outside of normal working hours on an as-needed basis

### **Head Waitress / Key Holder**

La Cabana Restaurant - Paddock Lake, WI

March 2016 to June 2018

- Train and supervise new wait staff to insure company standards are being upheld
- Responsible for inventory and insure that orders get placed for all necessary items
- Manage process of closing register and handling bank deposits
- Maintain customer relationships and be consistently attentive to customer needs

### **Lifeguard**

Great Wolf Lodge - Gurnee, IL

June 2017 to March 2018

Current and valid ARC certification

First Aid and CPR certifications

Ability to pass pre-employment practical skills test in the water

### **Co-Manager / Key Holder**

Journeys - Racine, WI

December 2016 to June 2017

- Open and close store and register daily as needed
- Responsible to count/document money and make bank deposits
- Managed process of training new employees in all aspects of their sales position
- Handle customer complaints to insure all leave satisfied with the service provided

### **Substitute Teacher**

To Learn & Grow Child Care - Paddock Lake, WI

January 2016 to June 2016

Follow regular teacher's lesson plans in a way that ensures consistency and optimal learning, and that encourages students to participate  
Assign classwork and homework as necessary, according to lesson plans  
Modify teaching styles to fit the learning styles of various students  
Maintain a well-managed classroom and positive learning environment

## Education

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### **Registered Nurse in Health Science**

Gateway Technical College - Kenosha, WI  
January 2021 to Present

### **LPN in Health Science**

Gateway Technical College - Kenosha, WI  
January 2021 to December 2021

### **Certificate in Spanish Medical Interpreting**

ALTA Language  
November 2018 to January 2019

### **Human Services**

Gateway Technical College  
2019

## Skills

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- Bilingual
- Retail Management
- Keyholder
- Spanish
- English
- Multilingual
- Medical terminology
- Lifeguard
- Interpretation
- Translation
- Supervising Experience
- Childcare
- Microsoft Office
- Medical Records
- Microsoft Excel
- Writing Skills
- Microsoft Powerpoint
- Proofreading

- Medical Scheduling
- HIPAA
- Teaching
- Administrative Experience

## Certifications and Licenses

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### **Spanish Medical Interpreter**

Present

### **First Aid Certification**

### **CPR Certification**

### **AED Certification**

### **Lifeguard Training**