

Muhammad Umer

3226 West Layton Avenue, Greenfield, WI 53221 Cell Phone: (414)-315-5690

Umerm.official@gmail.com

Professional Summary

I am a proficient, effective and, efficient Anesthesia Technician. Excelling in high stress situations maintaining professionalism, patient safety and, providing the highest quality of patient care. Working within the operating room, the importance of maintaining sterility and utilizing aseptic technique. Efficiently utilizing skill sets to improve patient care and outcome, while, also upholding patient care and dignity. Upholding HIPPA to its highest level and ensuring patient privacy. Working with and interdisciplinary team to provide the highest quality of patient care pre, intra and, post operatively. Prior to being an Anesthesia Technician, I was a detail-oriented pharmacy Technician skilled at filling prescriptions, patient care and data entry. Familiar with medication compounding and pharmaceutical calculations. Highly motivated and in the process of becoming a certified Pharmacy Technician with extensive retail pharmacy training. Solid foundation in prescription processing, pharmaceutical calculations and pharmacy procedures. Motivated sales professional with history of taking on leadership roles in competitive environments. Skilled at communication offering remarkable interpersonal and communication skills. Certified to operate forklifts and man-lifts. Customer service professional, skilled in training staff and establishing rapport with clients. Self-motivated with exceptional communication and computer capabilities. Versed in customer support in high call volume environments. Superior computer skills and telephone etiquette. I also have successfully completed an EMT-Basic course and am certified by the State of Wisconsin to practice. I have completed my Bachelors of Science in Kinesiology from UWM and am a new graduate of the UWOSH Accelerated Nursing Program.

Skills

- Retail pharmacy procedure knowledge
- BLS Certified
- Efficient in critical thinking under stressful situations
- Proficient in patient management
- Ensuring patient safety pre, intra and, post operatively
- Proficient in skill sets pertaining to patient management pre, intra and, post operatively
- Prescription filling training
- Motivated self-starter
- Medication Inventory Management
- Data entry specialist
- Pharmacy law knowledge
- Prescription drug labeling
- HIPAA Regulations
- Insurance billing expert
- Committed to quality assurance
- Inventory maintenance system
- Flexibility in scheduling
- Conflict resolution ability
- Excellent work ethic
- Detail-oriented
- Retail merchandising experience
- Positive and friendly
- Goal-oriented
- Creative problem solver
- Exceptional communication skills
- Quick learner
- Proficient in cash management
- Shipping and receiving professional
- Cash flow management
- Customer-oriented
- Retail sales professional
- Inventory management
- Product stocking
- Effective communication skills
- Positive and friendly

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- Goal-oriented
- People-oriented
- Retail merchandising experience
- Detail-oriented
- Exceptional time management skills
- Excellent work ethic
- Strong interpersonal skill

Work History

Anesthesia Technician, 02/2020 to current

Froedtert Hospital – Milwaukee, Wisconsin, United States

- CPR certified.
- Providing proficient and excellent patient care.
- Ability to utilize critical thinking in stressful situations.
- Maintaining patient airway, line initiation / management, and administration of drugs.
- Providing patient centered and focused care.
- Excellent organizational and punctual skills.
- Utilization of intrapersonal disciplinary team and relationships to provide efficient / effective patient care.
- Providing patient care based on laboratory results.
- Maintaining sterility and maintaining aseptic technique.

EMT-Basic, 11/2018 to 06/2020

Bell Ambulance – Milwaukee, Wisconsin, United States

- CPR certified.
- Providing quality patient care.
- Ability to work under stressful conditions.
- Documenting call properly.
- Organized and punctual.
- Ability to assess patients under hectic situations.
- Working to provide excellent, and quality service.
- Working alongside other partners to provide quality patient care.
- Ability to communicate effectively with patients and partners.

Menards – Oak Creek, Wisconsin, United States

Sales Representative, 09/2013 to 08/2018

Delivery Coordinator, 08/2018 to 02/2019

- Created and maintained an organized database to develop promotional sales.
- Helped drive sales goals and achieve monthly quotas.

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- Dedicated to continuously improving sales abilities and product knowledge.
- Answered product questions with up-to-date knowledge of sales and store promotions.
- Effectively communicated with and supported sales, marketing and administrative teams on a daily basis.
- Served as the main liaison between customers, management and sales team.
- Certified to operate heavy machinery.
- Collaborating with customers and driver to coordinator optimal deliver times and dates.

Walgreens Pharmacy – Milwaukee, Wisconsin, United States

Pharmacy Technician, 11/2015 to 08/2018

- Properly instructed pharmacy students and residents on introductory and advanced pharmacy practice rotations.
- Assisted other pharmacy staff with drug inventory, purchasing, and receiving.
- Correctly completed pharmacy paperwork, including daily and weekly reports.
- Receptively answered customer questions and helped locate desired items in the pharmacy.
- Worked closely with Pharmacy Care Representatives (PCRs) in providing excellent patient care.
- Displayed patient-oriented and comprehensive clinical pharmacy services and pharmaceutical care.
- Coordinated the pharmacy staff schedule and assisted with personnel monitoring and performance evaluations.
- Translated pharmacy communications for different language speaking customers nationwide.
- Helped achieve pharmacy business objectives by increasing sales and gross margins by percentages.
- Saved patients money and increased pharmacy profit margins with therapeutically equivalent and more cost-effective generic drugs.
- Complied with all federal laws, company policies and procedures and state regulations regarding intern, technician and assistant training and licensure.
- Worked alongside insurance representatives in order to provide excellent patient care.

Education

Bachelor of Nursing – Registered Nurse, Graduation Date: May 2022

University of Wisconsin Oshkosh – Oshkosh

- Accelerated Program

Bachelor of Science – Kinesiology, Graduation Date: May 2019

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University of Milwaukee Wisconsin – Milwaukee

- Course work in Human Anatomy and Physiology
- Course work in Biology, Chemistry, and Physics
- Course work in Kinesiology

EMT-Basic – MATC (Summer of 2018)