

Jenna Schmitz

1013 Grove St, Menasha WI 54952

920-460-3563

Jenleigh23@outlook.com

I am excited to be seeking my personal and professional goal of a challenging career in nursing to better serve the community. I believe my education, training, and experience would help meet your expanding needs. Allow me to highlight the qualifications and contributions I could bring to your healthcare facility:

- 10 plus years healthcare experience with great success in performance evaluations of care given to patients ranging from infancy to elderly.
- Emergency department experience, County health nurse, CBRF, RCAC and memory care experience.
- Ability to perform well both independently and as part of a team, being personable yet focused in an effort to contribute toward cooperative working relationships among managers, physicians, support staff, and outside care partners.
- Ability to maintain a professional demeanor towards individuals under all circumstances, while following security regulations in effect.
- Excellent patient relations, time-management, intrapersonal and communication skills, developed through work experience and rigorous clinical studies.

I would welcome a personal interview to further discuss my qualifications in further detail, and explore the merging of my education, experience, and ambition into the position. Thank you for your time and consideration. I look forward to speaking with you at your earliest convenience.

Sincerely,

Jenna Schmitz

Jenna Schmitz

1013 Grove St, Menasha WI 54952

920-460-3563

Jenleigh23@outlook.com

Objective: To obtain a position as an LPN in a professional setting.

Education and Training: Practical nurse, Fox Valley Technical College, Appleton WI.

Accreditations: Active member Practical nursing club, Member of Society for Collegiate Leadership & Achievements, BLS certified.

Work Experience-

Resident Care Coordinator, BAKA Green Bay, WI

- Develop, coordinate, monitor, and evaluate resident's overall health in collaboration with outside care partners. Including coordinating acute and PCP services for the resident
- Provide nursing care, administer medications as ordered, and transcribe physician orders
- Manage and direct floor staff to ensure that direct care is provided skillfully, safely, completely and accurately

Winnebago County Health Department, Oshkosh, WI

- Identify and coordinate support needed for patient's health and safety
- Re-enforce education related to the prevention and wellness and mitigated risk associated with COVID-19
- Coordinate, perform, and track immunizations, including updating patient records

Unit clerk/LPN, ThedaCare Berlin, WI

- Manage department flow, including contacting outside care partners to ensure continuity of care
- Maintained communication documentation pertinent to patient care
- Answering multi-line phone system, transferring calls between departments and staff
- Performed patient care working under the supervision of MD/RN, helping with daily care of patients, including but not limited to catheterizations, labs, and vitals

***References upon request**