

Meridith Watts

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Objective

To be in a position in which I can utilize my clinical and managerial skills to promote high level operations within an organization. I aim to serve as an advocate for patients and families while meeting company financial and operational goals.

Licenses/Certifications/Computer Skills

Active RN License – GA / BLS, ACLS, PALS, TNCC, SANE / MS Word, Excel, Outlook and PowerPoint, Meditech EDM, Horizon HEC, Quickbooks, Quicken, Certified Personal Trainer, BLS Instructor

Experience

McClure Health Science High School – Duluth, GA

March 2019 – Present

Health Science Coordinator

- Provides project management, data analysis, performance improvement and other general administrative assistance
- Ensures all memorandums of understanding and documents are up to date, drafted, signed and published
- Establishes community partnerships with medical facilities and business leaders
- Coordinate and create simulation activities for medical practice
- Assists with selection and presentations to Advisory Board and Foundation Boards of MHSHS
- Organizes training programs for teachers and other shareholders
- Develops recommendations to resolve substantive issues and problems pertaining to work operations effectiveness and efficiency
- Serves as a subject matter expert on the operations and processes related to the curriculum, instruction, program development, and skills teaching for students enrolled in programs
- Acts as liaison between community partners and academic program to create learning opportunities for students enrolled in healthcare pathway courses
- Co-advisor for HOSA (Future Health Leaders) to encourage leadership, project management, and networking experience for students who are members
- Ensures compliance of programs with the Georgia Department of Education Standards as well as current industry trends
- Makes recommendations of future program options based on statistical data of job options available in the current and projected job market
- Consults with GA Department of Education to make recommendations for future curriculum options and certification options

Mosaic Georgia - CAC – Duluth, GA

Sexual Assault Nurse Examiner (SANE)

July 2017 – Present

- Function as on-call SANE to provide forensic medical exams for patients presenting to GSAC for services
- Treating injuries and providing emotional support and care to the victims of sexual assault
- Performing medical tests on victims and using rape kits for collecting samples
- Directing and coordinating nursing care for patients with other medical staff
- Providing timely medical assistance to victims and assuring their well-being
- Assessing patients' psychological and medical conditions and ensuring mental stability
- Identifying needs of patients who have experienced sexual assault and performing medical intervention
- Work closely with law enforcement to provide information regarding examination results and evidential findings

Public Health Educator

February 2018 – March 2019

- Developed community outreach plan that identifies key stakeholders by type that serve special or specific populations
- Established and maintained sustainable and effective professional collaborative relationships with medical healthcare facilities
- Created system for frequent contact with allied professionals and stakeholders
- Created in-service or training modules that can be delivered in varied time constraints, and customize by audience as appropriate
- Encouraged referrals to Mosaic Georgia for child forensic-medical exams (acute and delayed) and child forensic interviews from health care providers, DFACS, youth-serving organizations, and others
- Actively participated in programs to promote the recruitment, retention and development of a statewide and nationally recognized FNE/SANE program
- Stayed current on community awareness programs and opportunities to share resources and outreach, awareness on sexual abuse/assault, domestic violence, and new ideas for introducing intervention strategies to respond to and/or prevent abuse

Clinical Services Coordinator

July 2017 – January 2018

- Responsible for coordination of recruitment and orientation to the Forensic Nurse Examiner (FNE) program
- Responsible for the development, coordination and evaluation of educational activities related to the FNE program
- Functioned as a teaching and collaborative role
- Worked closely with SART coordinators and advocates in providing high quality care to patients affected by DV or SA
- Functioned as a role model in patient care, provides a high level of clinical expertise by selecting and preparing nurses for the FNE role
- Participated in programs to promote recruitment, retention and development of FNE program
- Developed and maintained appropriate departmental policies related to the FNE program to include policy revisions, corrections, and monitoring.
- Collected statistics related to forensic patients.
- Prepared and manages the FNE budget
- Considered cost containment and efficiency related to the program
- Maintained knowledge of current clinical concepts and practices
- Testify in court as an expert and assist other Forensic Nurses in preparing for court testimony
- Work collaboratively with law enforcement, Attorney General's Office and local victims services
- Established and maintained ongoing collaborative relationships within the Emergency Department and all departments within the organization
- Aware of regulatory standards, requirements and assists in facilitation of implementation and compliance to same.
- Worked within the community to educate on FNE program and violence prevention
- Participated in long range planning, goal setting, program development and evaluation for the FNE program.
- Acted as a 24 hour on-call resource to program participants
- Facilitated change to enhance professionalism, efficiency, competency and cost containment within the FNE program
- Ensured a safe work environment, adhering to established departmental safety rules and practices, reporting to a supervisor, in a timely manner any unsafe activities, conditions, hazards, or safety violations that may cause injury to oneself, other employees, patients and visitors
- Responsible for scheduling and time sheets of FNE team
- Performed HR and disciplinary council among nursing staff

Northside Gwinnett – Lawrenceville, GA

November 2014 – Present

Staff Nurse – Emergency Department

- Provide care for Emergency Room patients at a level II trauma center with 60 ER beds, four trauma bays; average of 300 patients per day; assigned to 3-4 beds per shift
- Experience in managing multiple critically ill patients
- Perform patient assessment and nursing diagnosis
- Document assessments, care plans, and outcomes
- Provide information and support to patients and family members regarding condition and plans
- Collaborate with physicians and midlevel providers for plan of care for patients
- Work with ancillary teams in emergency medical care of patients

Northeast Methodist Hospital – Live Oak, TX

July 2012 – October 2014

Staff Nurse to Charge Nurse – Emergency Department

- Cared for Emergency Room patients at a level IV trauma center with 25 ER beds, three trauma bays, and average of 140-160 patients per day; assigned to 3-4 beds per shift
- Experienced in Trauma Rooms of facility, managing multiple critically ill patients
- Performed patient assessment and nursing diagnosis
- Documented assessments, care plans, and outcomes
- Provided information and support to patients and family members regarding condition and plans
- Collaborated with physicians and midlevel providers for plan of care for patients
- Cared for cardiac, neuro, and trauma patients on daily basis along with multiple complex medical comorbidities
- Supervised staff engaged in direct patient care and ensured quality services
- Managed shift operation efficiently and effectively
- Report personnel and patient care status, issues, and information
- Assessed daily patient care needs and developed and distributed patient care assignments

Babcock Surgical Center – San Antonio, TX

May 2012 – June 2013

Pre-Op and PACU RN

- Provided pre-op education, evaluation, and preparation for patients prior to procedures
- Provided acute care for post-operative patients recovering from anesthesia at an ambulatory surgical center
- Managed assessments, nursing diagnosis and formulation of the written plan of care
- Identified and managed life threatening post-operative and anesthetic complications

Meiko, USA – Nashville, TN

September 2006 – November 2007

Marketing Assistant

- Developed tool to track and monitor personal sales opportunities, deals in progress and finished contracts.
- Communicated regularly with territory, regional and strategic managers for daily support and strategic planning for accounts.
- Planned and executed special events and marketing programs.
- Coordinated trade show locations, equipment transfers, set up and break down of stage, complete applications for approval to participate in shows, organization of equipment specs
- Answered calls generated by sales leads, connecting reps with potential customers that contacted for additional information or to schedule demos

Foot and Ankle Clinics of Tennessee – Murfreesboro, TN

December 2004 – September 2006

Office Administrator

- Directly supported CEO in managing operation workflow to include multi-facility MD credentialing
- Handled, processed and distributed confidential patient information
- Created databases and spreadsheets to improve inventory management and reporting accuracy
- Consistent record of improving productivity, reducing costs, and resolving complex departmental issues
- Prepared and distributed payroll for staff of 15 employees
- Managed medical supply inventory, insurance records, patient charts and company files using online tracking system
- Managed daily office operations and maintenance of equipment, maintaining accurate records for all business supplies
- Processed accounts receivable and accounts payable

Education

Masters of Science Nursing - Nurse Educator	2021
University of Phoenix – Phoenix, AZ	
Forensic Nurse Examiner Training – FNE	2017
Mercy Medical Center – Baltimore, MD	
Bachelors of Science - Nursing	2011
University of Texas at El Paso, El Paso, TX	
Bachelors of Business Administration - Marketing	2006
Middle Tennessee State University – Murfreesboro, TN	

Volunteer/Community Involvement

Partnership Against Domestic Violence – Fundraising and awareness campaigns

Dacula Athletic Association – Board Member of Basketball division (2020-Present)

Volunteer Basketball Coach (2017 – Present)

MRC Gems – Volunteer Medical Services