## Kena L Phillips RN

<u>10535 Redmond Dr</u> <u>Cordova Tn 38016</u> <u>kenaphillips4@gmail.com</u> 901-691-3474

I am writing to express interest in the RN position and ask that you please consider me for this position.

Work Experience

Registered Nurse May 2021- present St Francis hospital Memphis, TN CVICU

Registered Nurse (travel agency) MARCH 2019- April 2021

Santa Clara Valley Medical Center San Jose, Ca March 2019- July 2019

Parkland Health Systems Dallas, Tx June 2020- November 2020

JPS Health System Ft. Worth, Tx November 2020-January 2021

Kaiser Permanente Panorama City Los Angeles, Ca January 2021- May 2021

DUTIES INCLUDED Monitor exact, detailed reports and records of patient care Treating wounds and providing advanced life support Midtown Center for Health and Rehab - Memphis, TN July 2017- April 2020

The assistant director of nursing is tasked with ensuring the smooth and efficient operation of the nursing staff, which ranges from planning and evaluating nursing systems, rotations, and methods to ensuring that individual patients are receiving optimal care.

Assistant Director of Nursing Signature HealthCARE LLC - Memphis, TN July 2015- February 2018 Oversee the day to day operations as a unit manager, provide education, training and support to all staff regarding clinical compliance, proper facility and state policies.

Director of Nursing, RN WHITEHAVEN COMMUNITY LIVING CENTER - Memphis, TN February 2018 to August 2019 Oversee the day to day operations of a long term, skilled nursing facility, provide education, training and support to all staff regarding clinical compliance, proper facility and state policies and procedures. Ensure clinical and procedural compliance standards of the facility and state of Tennessee are met.

RN on call Crossroads Hospice - Memphis, TN June 2012 to August 2017 A Hospice Nurse cares for patients at the end of their lives. Their main responsibility is to help people live as comfortably and independently as possible and with the least amount of pain, in their final days.

RN area manager SHELBY RESIDENTIAL & VOCATIONAL SERVICES - Memphis, TN February 2017 to July 2017 Assures the highest quality of care is provided to individuals with mental and physical disabilities

RN Unit Manager GRACELAND NURSING CENTER - Memphis, TN July 2016- January 2017 Responsibilities Nurse unit managers oversee all aspects of operating a unit within a health care facility, from supervising nursing staff to monitoring patient

RN Staff Nurse Baptist Memorial Health Care Corporation - Memphis, TN November 2015 to June 2017 (Yearly seasonal position) Acted as primary RN on medical-surgical unit Registered Nurse (RN) Regional One Medical Center-Memphis, TN January 2012- February 2020 Intensive Care Unit (PRN status) Provided direct care of up to 5 patients per shift

Education Southwest Tn Community College - Memphis, TN June 2010 to March 2012

Skills Microsoft Office Microsoft Word Administrative/Supervisory experience Extensive medical terminology On-call experience Bedside experience End of life experience

Certification BLS ACLS NHISS

**Professional References** 

Onika Baxter BSN RN, Charge Nurse (SCVMC) 901-289-8866

Veronica Blackman BSN RN (Parkland) 901-303-2664

Charmaine Hogan BSN RN, Charge Nurse (JPS) 469-407-0805

Erica Long MSN RN (Graceland Nursing Center) 731-609-2188

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