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# SUMMARY

As an employee I am well known for my commitment to quality and exceptional customer service, and patient care. As a Bachelor of Science New Graduate eagerly seeking a position as a Registered Nurse, where patient care and well-being is the priority, I look to work with a place who places extraordinary values for patient care. Understanding and embracing these two concepts have contributed to making me a valued team member throughout my professional life and will make me an excellent candidate for this position.

# EDUCATION

Bachelor of Science in Nursing October 2021

West Coast University, Ontario

Kaplan College, San Diego — Certified Medical Assistant, Certified Nurse Assistant,

Patient Care assistant/ Technician.

October 2009 - May 2010

College of the Desert, Palm Desert, Ca- Prerequisite’s nursing

LICENSE AND CERTICATES

Registered Nurse (#######) EXP AUG 2025

Basic Life Support (BLS): American Heart Association EXP MAY 2021

First Aid CPR AED: American Heart Association EXP JAN 2022

# EXPERIENCE

**Eisenhower Health Care OR, Rancho Mirage-**

**Registered Nurse**

**January 24th2022**

**Eisenhower Health Care Emergency Department**, **Rancho Mirage**-

**Admissions**

December 2019- January 2021

Admit patients accurately within a timely manner, withholding HIPAA standards. Verify all demographics with patients as well as document all conversations with patients.

**Desert Oasis Healthcare Immediate care**, **Palm Springs** —

**Receptionist**

February 2018 - September 1, 2021

Check in patients in a timely manner, ensure accuracy in all patient’s demographics, as well as verify insurance eligibility and benefits, collect copays, as well as payments for self-pay patients. While ensuring that the patient's needs and satisfaction are met throughout the check in process.

**Desert Oasis HealthCare, All locations** —

**Patient services- CMA/CNA float**

July 2014 - February 2014

Duties included covering staff while on PTO, out sick, or on FMLA in various locations such as front and back office medical assistant in all offices through desert oasis, referrals, and data entry. Doing duties such as scheduling patient for multiple doctors and various locations, verifying insurance, insurance prior authorizations, reminder calls, rooming patients, obtaining vitals, cleaning rooms, inventory for the office, supply ordering, updating spreadsheets, calling referrals to schedule and obtaining past medical records for hospital follow up appointments, as well as the end of the day money collection and balance for all offices.

**Desert Clinic Pain and Wellness, Rancho Mirage** —

**Medical Assistant front and back office.**

March 2013 - April 2014

Duties included front/ back office medical assistant. Scheduling patients for four doctors and multiple offices, verifying insurance, insurance prior authorizations, reminder calls, rooming patients, obtaining vitals, cleaning rooms, inventory for the office, supply ordering, updating spreadsheets, referring patients out, and obtaining past medical records for future appointments.

**Doctor Michael Saloman, Palm Springs** —

**Medical Assistant front and back office.**

Duties included in front office/back office medical assistant, taking patients back to rooms, injections, and charting. Also answered phones and made follow up appointments.

# CLINICAL ROTATIONS

**Victor Valley Global Medical Center**- Emergency Department, Preceptorship

**Riverside University Medical Center**- Medical Surgical Unit 4500, Advanced Medical Surgical

**Riverside University**- Behavioral Health Lockdown unit, Medical Health

**Telehealth**- Pediatric

**Telehealth**- Obstetrics

**Telehealth/Desert Oasis Healthcare COVID vaccination tent**- Community Health

**Menifee Valley Medical Center**- Medical Surgical Unit 2500, Intermediate Medical Surgical

**Desert Regional Medical Center**- Medical Surgical Unit 4 Sinatra, Intro to Medical Surgical

**Redlands Short Term Living Facility**- Fundamentals to Nursing