

Tomieka Gilbert

RN, BSN

Columbia, SC 29209

thomicag@gmail.com

+1 803 633 5017

Nursing Leadership and Management Bachelorette Degree Registered Nurse with supervisory and field/floor nursing experience in various nursing environments, seeking long term nursing management position where growth and advancement are prominent attainable goals.

Authorized to work in the US for any employer

Work Experience

RN Clinic Manager

Inhabit Home Health & Hospice - Columbia, SC

September 2021 to Present

As RN Clinical Manager (CTL) I am responsible for managing all clinical and operational aspects within the home health office to provide excellence in customer service, quality, cost, and deliver positive performance in alignment with Inhabit strategy, goals, and values. Furthermore, responsible, and accountable for patient relations, personnel administration, and the department fiscal management. Serve as a liaison between Medical staff and other clinical staff coordinating the day-to-day operation of home health services to provide quality health care to our patients. In this position I work in close cooperation with Administration, however, exhibit initiative and independent action in accomplishing job duties. As Clinical Manager I provide leadership to clinical field staff and serve as a role model within the organization; I participate in weekly meetings, and projects as required. In partnership with Human Resources, interviews, hires, trains, and evaluates staff. I mentor and coach staff in their professional development, developing an effective teamwork approach while coordinating and documenting staff trainings, continuing education, and regular staff meetings. In addition to these duties I am responsible for approving leave requests and PDO of all staff. I attend to staff disciplinary issues, supervise scheduling, and arrange daily assignment of duties for clinic staff to accommodate patient volume and enhance throughput. Lastly, I complete all duties as delegated by my immediate and adjacent supervising team as assigned

ER Registered Nurse

Carolina Pines Regional Medical Center - Hartsville, SC

March 2020 to September 2021

- Monitor patient's condition and assess their needs to provide the best possible care and advice
- Observe and interpret patient's symptoms and communicate them to physicians
- Inspect the facilities and act to maintain excellent hygiene and safety (decontaminating equipment, sanitizing surfaces, preparing beds etc.)
- Provide instant medical care in emergencies
- Foster a supportive and compassionate environment to care for patients and their families

RN Team Leader

Fresenius Kidney Care - Columbia, SC

April 2018 to February 2020

Nocturnal dialysis RN providing supervision and coordination of clinically competent care including assessment, planning, intervention and evaluation for an assigned group of patients.

Participate in decision-making, teaching, leadership functions, and quality improvement activities that enhance patient care outcomes and facility operations.

Perform ongoing, systematic collection and analysis of patient data pre and post hemodialysis treatment for assigned patients and document in the patient medical record, adjusting or modifying the treatment plan to assist patients in reaching predetermined care plan goals.

Direct and provide, in collaboration with direct and ancillary patient care staff, all aspects of the daily provision of safe and effective delivery of chronic hemodialysis therapy to assigned patients.

Administer medications as prescribed or in accordance with approved algorithm(s), and documents appropriate medical justification and effectiveness.

Delegate appropriate tasks to direct patient care staff including but not limited to LVN/LPNs and Patient Care Technicians.

Serve as a resource for health care team, participates in staff training and orientation of new staff as assigned.

Other duties as deemed necessary for patient care ordered by Physician and/or Clinical Manager.

LPN

PALMETTO BAPTIST HOSPITAL - Columbia, SC

July 2016 to April 2018

Floor nurse on sub-acute rehab unit. Responsibilities included but were not limited to patient assessment with documentation, carrying out physician orders, PO medication administration, wound care, PICC/ IV medication administration.

Employment ended when unit closed.

Nurse Supervisor LPN

Mercy Life Valley View - Media, PA

September 2014 to July 2016

Assisted Living Facility Nursing Supervisor responsible for management of staffing for 60 bed facility

Organization of staff meetings and instruction of clinical staff for proper nursing care, implementation of new evidence based practices and policy changes

Directs the team functions of the Nursing Department on shift, in accordance with established policies and procedures

Ensure sufficient nursing and facility staff levels are met to ensure delivery of quality resident care.

Assists in orientation and training of new employees and participate in their ongoing training.

Communicate with ancillary and support departments on resident conditions, needs, and concerns.

Responds to concerns, issues, complaints, and grievances quickly and appropriately, in the absence of the Administrator and DON.

Participates in on-call rotation with other supervisors

LPN (Licensed Practical Nurse)

AMEDYSIS HOME HEALTH - Greenville, SC

September 2007 to November 2009

Provides direct and individualized nursing care to assigned patients based on nursing standards and under the supervision of the Director of Nursing and/or a Registered Nurse designee.

Ensures quality and safe delivery of home health services to patients/clients and families/caregivers.

Implements plan of care formulated by physician and Registered Nurse.

Provides accurate and timely documentation consistent with plan of care.

Assesses and provides patient/client and family caregiver education and information pertinent to diagnosis and plan of care.

Maintains safe and healthy working environment and uses safe work methods and procedures in accordance with company clinical standards.

Participates in coordination of home health services with Registered Nurse and clinical management.

Assists patient in learning appropriate self-care activities

Uses equipment and supplies effectively and efficiently.

Documents and reports activity as required.

Education

MSN in Nursing Leadership and Management

Walden University

September 2019 to Present

Bachelor's in Nursing Leadership and Management

Walden University - Minneapolis, MN

October 2018 to September 2019

Associate in Nursing Science- Registered Nursing

Central Carolina Technical College

August 2017 to August 2018

Associate in Interpreting ASL/English

Camden County College American Sign Language Interpreting Program

September 2012 to May 2016

Nursing Licenses

RN

Expires: April 2020

State: SC

RN

Skills

- RN
- American Sign Language (10+ years)
- Med Surg
- Home Health
- Home Care
- Nursing Home
- Staff Nurse
- ER
- Medical Surgical
- LPN
- Hospital
- Hospice Care
- Medication Administration
- EMR Systems
- Patient Care
- Vital Signs
- Critical Care Experience

Certifications and Licenses

CPR Certification

BLS Certification

Assessments

Electronic Medical Records Knowledge — Highly Proficient

December 2018

Measures a candidate's knowledge of EMR data and associated privacy regulations, as well as best practices for EMR use.

Full results: [Highly Proficient](#)

First Aid Skills — Highly Proficient

December 2018

Measures a candidate's ability to identify treatments for common medical emergencies.

Full results: [Highly Proficient](#)

Nursing Skills: Clinical Judgment — Expert

December 2019

Assessing a patient's condition and implementing the appropriate medical intervention.

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.