

Rachel Reagan

Virginia Beach, VA 23462

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Authorized to work in the US for any employer

Work Experience

Registered Nurse

Select Specialty Hospital - Newport News, VA

July 2021 to Present

Care Partner

Chesapeake Regional Medical Center

September 2019 to August 2020

- Assisted with patient care and ADLs
- Bathed patients
- Vital signs
- Assist nurses as needed

Medication Aide

Harmony Senior Services

April 2019 to September 2019

- Delivered medications to residents
- Assisted with patient care
- Effectively resolved crises
- Documented all patient information and occurrences
- Assisted with ADLs

Medical Records Tech

Virginia Oncology Associates

January 2017 to May 2018

- * Prep charts for upcoming appointments
- * Call providers for records
- * Gather medical history and records for new patients

Medical Document Reviewer

DOMA Technologies - Virginia Beach, VA

August 2015 to July 2016

- * Accurately processed medical documents
- * Called providers to verify information
- * Accurately documented procedures and patient needs
- * Assisted team members with processing questions
- * Trained newly hired team members

Registered Medication Aide/Certified Nurse Aide

First Colonial Inn - Virginia Beach, VA

November 2014 to August 2015

- * Delivered medications to residents
- * Assisted with patient care
- * Effectively resolved crises
- * Documented all patient information and occurrences
- * Assisted with ADLs

Certified Nurse Aide

Marian Manor - Virginia Beach, VA

May 2014 to November 2014

- * Assisted with patient care and ADLs
- * Bathed patients

Certified Nurse Aide

Private Duty

March 2013 to April 2014

Private Duty Care- Irene Haga

- * Assisted with patient care and ADLs
- * Prepared meals
- * Organized and delivered medications
- * Transported patient to social outings, church, and appointments

Education

Associate's degree in Nursing

Bryant & Stratton College-Virginia Beach

April 2019 to Present

Skills

- billing (1 year)
- coding (Less than 1 year)
- Customer service (5 years)
- Excel (1 year)
- Medical Records (3 years)
- Epic
- Microsoft Excel
- Outlook
- Word
- Scheduling
- Training
- Clerical

- Medical Office Experience
- EMR Systems
- HIPAA
- Patient Care
- Insurance Verification
- Medical Terminology
- Nursing
- Anatomy Knowledge
- Employee Orientation
- Critical Care Experience

Certifications and Licenses

CPR Certification

CNA

Certified Medication Aide

RN

BLS Certification

Additional Information

SUMMARY OF SKILLS

- * Microsoft Office, Outlook, and Excel
- * Electronic medical records
- * Medical terminology
- * Problem solving
- * Customer service
- * Healthcare regulations
- * Project management
- * Medical office procedures
- * Medical billing and coding
- * Long Term Care
- * Health information systems
- * HIPAA Trained