

# **Melanie Wolf**

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## **Objective**

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To have the ability to collaborate with multidisciplinary teams and use my experience as a RN in multiple different fields to improve quality of care.

## **Education**

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### **Associate of Applied Science in Nursing**

**Richland Community College**, Decatur, Illinois

(Graduated December 2017)

### **Associate of Arts Degree Diploma**

**University Of Phoenix**, Axia College Online

(Oct 2010- Oct 2012)

**Health Care Administration**

## **Training/Certifications**

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- Registered Nursing License (Tennessee Board of Nursing 253069 Expiration: 11/30/2023)
- Certificate of Nurse Assistant, Richland Community College, Decatur, IL. (May-2014)
- BLS, Johnson City Medical Center, Johnson City Tennessee
- Health Care Continuing Education: Neurology Through the Ages...from Autism to Alzheimer's, Springfield, IL. (May-2016)
- Health Care Continuing Education: Diabetes's: It's Complicated, Springfield, IL. (September-2017)

## **Work Experience**

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### **Open Heart Surgery Program/STS Manager**

**Johnson City Medical Center, Johnson City, TN**

(June 2021-Present)

- Worked in the Quality Improvement Department and assisted with preparation and Joint Commission Survey requirements
- Interdisciplinary team leader and liaison between administrative leadership, physicians, treatment teams, patients, and the community
- Prepare and Present the Open Heart Surgery Program to Joint Commission

- Responsible for collecting and compiling all data, for creating and updating all education for staff and patients, and implementing changes for improvement
- Interdisciplinary team leader for daily rounding
- Coordinated and presented Morbidity and Mortality and Open Heart Leadership meetings
- Follow up phone call assessments
- Experience with Excel and EPIC

**Registered Nurse (OR and Cath Lab)**

**Decatur Memorial Hospital, Decatur, Illinois**

(July 2018-June 2021)

- Promote and restore patients' health by completing the nursing process
- Collaborating with physicians and multidisciplinary team members
- Providing physical and psychological support to patients, friends, and families
- Supervising assigned team members

**Registered Nurse (Medical-Surgical Unit)**

(October 2014-July 2018)

**HSHS St Mary's Hospital, Decatur, Illinois**

- Promote and restore patients' health by completing the nursing process
- Collaborating with physicians and multidisciplinary team members
- Providing physical and psychological support to patients, friends, and families
- Supervising assigned team members

**Waitress**

(September 2009-Present)

**Decatur Conference Center, Decatur, Illinois**

- Servicing the Guest in a friendly, efficient manner while maintaining a clean and safe work environment
- Making the guest feel comfortable and welcome
- Providing exceptional customer service.

**References**

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**Available upon request**