

# Anne Ngo Gwo

## Licensed practical nurse, phlebotomist, CBRF

Madison, WI

-Email me on Indeed: <http://www.indeed.com/r/Anne-Ngo-Gwo/7a94c9c2e1cc44c6>

I am Licensed practical nurse, CBRF certified, and an experienced phlebotomist. I have a strong background in the health care industry: skilled in Nursing, Customer Service, laboratory, Medication Administration, Medical Terminology, home care, and Hospital. Reliable professional and computer literate, I can multi-task and I have excellent verbal and written communication skills. Enthusiastic and eager to grow my skills and learn new ones, my work ethic and abilities will be useful to my employer and their mission as a valuable contributor.

Authorized to work in the US for any employer

## Work Experience

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### Private Duty Nurse

self-employed - Madison, WI

June 2021 to Present

- Administered medications, dressings, treatments and others services as patients requires.
- Monitor vitals signs and others indicators
- Documented all patients care information
- Applied medical procedures independently
- Stocked and maintained adequate medical supplies.
- Responded to family inquiry in a professional manner

### Licensed Practical Nurse

Waunakee Manor - Waunakee, WI

May 2021 to Present

- Administer nursing care to ill and recovering patients
- Follow established patient treatment plans
- Monitor and report changes in patient conditions or behaviors
- Communicate with physicians or specialists regarding patient care
- Educate patients and families about health maintenance and disease prevention
- Facilitate referrals to other healthcare professionals, medical facilities and home return
- Maintain accurate patient medical records
- Provide information and emotional support to patients and their family members

### LPN/COVID-19 Screener

Cross Country Medical Staffing Network - Madison, WI

January 2021 to May 2021

- Put on (don) and remove (doff) personal protective equipment (PPE) per company protocol
- Collect specimens from patients with nasopharyngeal swab
- Read and communicate results to patients
- Completes all required documentation (patient logs etc.) on same day as event is occurring.

- Maintains appropriate inventory levels to ensure that specimens can be collected as required, all clerical duties can be performed, and the collection site can be kept clean.
- Follows compliance guidelines to meet HIPAA and OSHA standards
- Other duties (cleaning, organizing) as needed

### **LPN (Licensed Practical Nurse)**

Oak Park Place - Madison, WI

August 2020 to February 2021

- Administer nursing care to ill and recovering patients
- Follow established patient treatment plans
- Monitor and report changes in patient conditions or behaviors
- Communicate with physicians or specialists regarding patient care
- Educate patients and families about health maintenance and disease prevention
- Facilitate referrals to other healthcare professionals, medical facilities and home return
- Maintain accurate patient medical records
- Provide information and emotional support to patients and their family members

### **Phlebotomist**

UW Health - Madison, WI

September 2015 to October 2020

- Check-in and proper patients identification
- Collect biological specimens from patients.
- Draw blood from veins by vacuum tube, syringe, or butterfly venipuncture methods.
- Dispose of biomedical waste in accordance with standards.
- Maintain medical records.
- Answer phone calls and provide accurate information to patients.
- Experience with older and younger patients.
- Match laboratory requisition forms to specimen tubes.
- Draw research kits and send out according to instructions

### **Resident Assistant II/med pass**

Capitol Lakes - Madison, WI

May 2019 to January 2020

- administer medications and others treatments as delegated by the nurse
- provide personal cares to residents, assist with activities of daily living
- help residents function at their highest level possible
- assists with the residents needs to help ensure quality of life.

### **Certified Nursing Assistant**

Self employed - Fitchburg, WI

January 2014 to January 2018

Reposition bedridden clients

- Assemble and use equipment, such as catheters or oxygen supplies
- Provide bedside or personal care, such as personal hygiene assistance

### **Certified residents services assistant**

Attic Angel - Middleton, WI

November 2014 to August 2015

- Answer residents' calls and determine how to assist them.
- Perform housekeeping duties, such as cooking, cleaning, washing dishes,
- Monitor, record, and report symptoms or changes in resident's conditions.

## Education

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### **Associate in nursing**

Madison College - Madison, WI

January 2019 to Present

## Skills

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- Epic (Less than 1 year)
- interpreting french/english and english/french (Less than 1 year)
- translation english/french and english/french (Less than 1 year)
- Venipuncture
- Phlebotomy
- health link,mc kesson (3 years)
- outlook (4 years)
- internet access
- computer literate
- Microsoft office
- fluent in french
- CPR certification
- Customer Service
- Microsoft Excel
- Bilingual
- Customer Care
- Customer Support
- Patient Care
- Translation
- Vital Signs
- Experience Administering Injections
- Medication Administration
- Laboratory Experience
- Nursing
- Anatomy Knowledge
- Hospital Experience
- Medical Terminology
- Home Care
- Medical Records

- Medical Office Experience
- Physiology Knowledge
- Microsoft Word
- EMR Systems
- Teaching
- Clerical Experience
- Computer literacy
- English
- Computer skills
- ICD-10
- Caregiving

## Certifications and Licenses

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### **Certified Nursing Assistant**

### **professional medical interpreting**

Present

### **CPR Certification**

### **BLS Certification**

### **LPN**

### **LVN**

### **AED Certification**

### **Certified Phlebotomy Technician**

### **First Aid Certification**

### **State Tested Nursing Assistant**